



# Canberra Bridge Club

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## MINUTES Monday 8 August 2022, 1.30pm

**Attendance:** Margaret Kyburz, Liz Van Der Hor, Jennifer Yeats, Deb Milner, Michele Grant (until during item 10), John Hemenstall (until item 12), Tim Mather (until item 9), Mary Tough

**Apologies:** Ian Robinson, Anne Fleming, Hilda Hills, Patricia McDonald

### 1. CONFLICTS OF INTEREST GIVEN TODAY'S AGENDA ITEMS

None declared.

### 2. CONFIRMATION OF MINUTES OF 11 JULY 2022

**MOTION:** That the minutes of 11 July 2022 be accepted as a true record of the meeting.

Moved: Mary Tough

Seconded: Tim Mather

CARRIED

### 3. BUSINESS ARISING

The Committee discussed the status of action items from previous meetings, in particular:

- Not all directors are encouraging mask wearing in their announcements at sessions at the clubrooms. Margaret will follow up to ensure this is mentioned in the directors' notes.
- Deb will update the 2021 document about COVID arrangements at full-day/weekend bridge events at CBC in preparation for BFACT events to be held at CBC in the near future, eg, Canberra in Bloom.
- Mary will follow up again with Will/Christy to clarify the Committee's queries in relation to the proposal for irregular youth bridge sessions.

### 4. PRESIDENT'S REPORT

Margaret's Pianola message of 22 July 2022 about expected Committee vacancies resulted in a number of members, who are interested in standing for election as general Committee members, contacting her. The Committee discussed possible office bearers.

### 5. MANAGERS' REPORT

The Committee noted the Managers' Report and Jennifer's summary of table numbers in July 2022.

There were five occasions in July when a player advised the managers that they were present at the clubrooms in their 48-hour COVID infectious period. This was more than in previous months, but consistent with the COVID wave in July.

Table numbers in July 2022 were significantly lower than July 2021.

The Committee discussed arrangements for future table number summaries to the Committee, including the preferred format.

## **6. TREASURER'S REPORT**

Jennifer tabled the Balance Sheet and Profit & Loss Statement as at 31 July 2022. There was a small loss overall in the month of July 2022.

**MOTION:** That the Club will provide a donation of \$907:09 to Beyond Blue (the Club charity to 30 June 2022).

Moved: Jennifer Yeats                      Seconded: Mary Tough                      CARRIED

Jennifer will arrange the donation to Beyond Blue. Margaret will mention the donation in the newsletter.

## **7. ANNUAL REPORT FROM THE BARRY TURNER FUND INVESTMENT SUB-COMMITTEE**

Jennifer presented the Barry Turner Fund Investment Sub-Committee's Annual Report for 2021-22. The market value of the Fund decreased in 2021-22, but not as much as the Australian stock market.

**MOTION:** That the Committee wishes to continue the Balanced Investment Strategy for the Barry Turner Fund in 2022-23, and continued use of Ord Minnett as the professional advisers.

Moved: Jennifer Yeats                      Seconded: Tim Mather                      CARRIED

## **8. BARRY TURNER FUND SUBSIDIES**

The Committee agreed to offer Barry Turner Fund subsidies to eight players representing Australia at international events in August-September 2022. All eight players meet the requirements for a subsidy as outlined in the Committee's Barry Turner Fund paper of 21 September 2021.

**MOTION:** That the six relevant Australian representatives at the World Bridge Series in Poland from 19 August to 3 September 2022 (Richard Brightling, Neil Ewart, Will Jenner O'Shea, David Hoffman, Ian Robinson, Jodi Tutty) and the two relevant Australian representatives at the 7<sup>th</sup> World Youth Transnational Bridge Championships in Italy from 7 to 14 August 2022 (Andrew Spooner and Josh Tomlin) receive \$750 each from the Barry Turner Fund, with Jennifer Yeats to make the necessary arrangements.

Moved: Jennifer Yeats                      Seconded: Deb Milner                      CARRIED

Margaret will mention these Barry Turner Fund subsidies in the newsletter.

## **9. DONATION FROM DUDLEY FAMILY**

Susanita and (the late) Earl Dudley have made a generous donation to CBC. The Committee agreed to spend the donation on a range of educational activities, and will discuss the possible options in greater detail at the next meeting. Liz will check with the CBC teachers for possible expenditure suggestions.

Jennifer will place the money into a new and separate term deposit so that it is distinct from the club's general revenue. Jennifer will undertake periodic reconciliations and reduce the term deposit by the relevant amounts as the funds are spent.

Deb will draft a thank you letter from Margaret to Susanita.

## **10. AGM PREPARATIONS**

The Committee agreed the wording of the motion to members at the 2022 AGM about the 2023 joining fee and annual subscriptions. In a variation from the equivalent motions at previous AGMs, the 2022 motion will refer to members who reside permanently more than 80 kilometres from the Canberra General Post Office as "distance members", rather than as a sub-category of "concession members". This terminology is consistent with the membership categories in Pianola.

**MOTION:** That it be proposed to members at the 2022 AGM that there be no changes to CBC joining fees and annual membership subscriptions in 2023.

Moved: Jennifer Yeats

Seconded: Margaret Kyburz

CARRIED

The Committee discussed the three matters arising from the 2021 AGM. Margaret as AGM chair will ensure responses are provided at the AGM.

## **11. REPORT FROM NOVICE CO-ORDINATOR MORAG LOKAN**

The Committee noted Morag Lokan's report for July 2022. The Committee considered a proposal from the Education Sub-Committee in relation to Morag's hours.

**MOTION:** That Morag Lokan's hours be increased to 17 hours per month from 1 August 2022.

Moved: Liz Van Der Hor

Seconded: Margaret Kyburz

CARRIED

Margaret will prepare a new employment contract for Morag's signature. In relation to the beginners' lessons starting next week, Liz will ask Morag to track where each beginner ends up over time (eg, regularly playing in supervised; or in supervised then stopped playing; or eventually playing regularly in a duplicate session) and provide updates to the Committee in her reports.

## **12. ADVERTISING AND BEGINNERS' LESSONS**

Subject to numbers enrolled in the beginners' lessons starting in February 2023, some advertising may be necessary. Such advertising was not necessary in recent years as beginners' lessons were cancelled in March 2020 and August 2021 due to COVID lockdowns, resulting in long waiting lists. Further discussion to occur at the next meeting with Tim present.

### **13. SESSIONS, DIRECTORS AND DEALING ISSUES**

The Committee discussed CBC's need for more directors. Three directors (Bruce Crossman, John Donovan and John Spooner) are carrying the load for face-to-face sessions over the next month or so. Liz reported that BFACT hopes to run another new directors' course later in the year. The Committee noted the need for good notice of the date of the next course so it can be well promoted. Liz will ask Justine.

Deb will prepare a notice in the newsletter about the Club's need for more directors, including that Bruce is available to discuss further with anyone who may be interested. Deb will also ask Bruce to remind directors about spreading players out, using every second table at face-to-face sessions, when possible, for COVID reasons.

### **14. SUB-COMMITTEE AND OTHER REPORTS IF NOT COVERED IN EARLIER ITEMS**

- 14.1 Membership and Promotion**
- 14.2 Tournament and Calendar**
- 14.3 Contract and Employment**
- 14.4 House**
- 14.5 Congress and Social**
- 14.6 Education**
- 14.7 BFACT**
- 14.8 Barry Turner Fund**
- 14.9 COVID-19**

Not discussed.

### **15. CORRESPONDENCE**

Nil to report.

### **16. OTHER BUSINESS**

Mary raised the issue of reserving seats at face-to-face sessions. Mary will check with the managers about their understanding of the current policy.

### **17. NEXT MEETING**

The next Committee meeting is scheduled for Monday 12 September 2022, 1.30pm at the clubrooms.

Meeting closed 5.00pm