



Canberra Bridge Club

President Tim Mather
Secretary Michele Grant
Treasurer Jennifer Yeats
Managers Kerry Butcher
Tamara Cutcliffe

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MINUTES – Thursday, 15 December 2022, 5:00 pm

Attendance: Tim Mather, Mary Tough, Michele Grant, Jennifer Yeats, Anne Fleming, Nicole Finn, Roger Brake (from Item 3), Bruce Chapman (BruceC) (from Item 4), Patricia McDonald (from Item 4)

Apologies: Bruce Crossman, John Hempenstall, Hilda R Hills, Margaret Kyburz, Alison Russell-French

1. CONFLICTS OF INTEREST GIVEN TODAY'S AGENDA ITEMS

The following possible conflicts of interest were declared: Tim is employed by CBC as a teacher; Mary is employed by the ABF.

2. CONFIRMATION OF MINUTES OF 17 NOVEMBER 2022

MOTION: That the Minutes of 17 November 2022, with one amendment, be accepted as a true record of the meeting.

Moved: Jennifer Yeats Seconded: Nicole Finn CARRIED

3. BUSINESS ARISING

The Committee discussed the status of action items from the previous meeting, including:

- The Committee discussed the issue of access to member contact information and agreed that members seeking contact details of another member need to go through Pianola or contact the managers who may only pass on the information if the member has agreed to its release. The Committee agreed that it needed to act in accordance with the Club's privacy regulations and principles of good governance in this matter. Tim has reminded members of the need to use Pianola through the newsletter.
- Mary outlined Peter Cox's availability to present a Club Management Workshop and the Committee agreed that it would be preferable to find a time for a workshop in Canberra or via Zoom after the end of February 2023. It agreed that other ACT clubs should be included. Mary will follow up.
- Michele advised that the Managers have set up a Working With Vulnerable People (WWVP) register.

- Two volunteers from the Club have stepped up to go on the Canberra in Bloom organising committee.

4. PRESIDENT'S REPORT

The Committee noted the President's Report.

5. TREASURER'S REPORT

Jennifer tabled the Balance Sheet for the month ended 30 November 2022 and the Profit and Loss Statement for the period 1 July to 30 November 2022.

Jennifer reported that 457 out of 799 membership renewals had been received to date. Tim commended the Treasurer's handling of the Club's finances.

6. MANAGERS' REPORT

The Committee noted the Managers' Report. Clubroom session table numbers have been steadily increasing over the past three months. RealBridge numbers were lower at sessions held at the same time as F2F sessions.

The ABF organisers of the Australian Mixed Teams Trials were very happy with the Club's facilities and have booked to hold this and the Australian Open Teams Trails at CBC again in 2023. The Committee noted that these bookings were lucrative and caused no disruption to regular Club sessions.

7. INSURANCE OF BUILDING

Jennifer reported that building insurance for the CBC Clubrooms was due for renewal on 20 December 2022. At present the building was insured for \$1.7 million which was considered to be less than replacement value. As the building had not undergone an official valuation for some time Jennifer will follow up in the New Year. In the meantime, it was proposed to increase insurance of the building to \$3 million in line with general rebuild cost guidelines.

MOTION: That the Committee agree that building insurance coverage for the CBC Clubrooms be increased to \$3 million.

Moved: Jennifer Yeats

Seconded: Anne Fleming

CARRIED

8. FIRST AID

The Committee agreed that there was a need to increase the number of people around the Clubrooms, especially the Managers and Directors, with training in First Aid. Anne will investigate options and associated costs for instruction in First Aid for the Committee's consideration.

9. BRIDGE EVENTS

ABF Australia Wide Teams Club Knockout

Mary advised that two teams from CBC had competed in the recent ABF Australia Wide Teams Club Knockout event, one in Division 2 (under 750 masterpoints) and one in Division 4 (under 50 masterpoints). The Division 2 team won their final held on 6 December. The Committee noted that it had agreed at its last meeting to reimburse entry fees for these teams which totalled \$280. The Committee considered how to handle the \$250 prizemoney payable to CBC from the Division 2 team's win and agreed that the Club should retain this to help offset the cost of the entry fees.

The Committee agreed that the Club should advertise ABF Club Knockout events in future. Jennifer will consider the financial implications regarding payment of entry fees and handling of prizemoney for such events in the future.

Up Over v Down Under RealBridge Challenge

Roger reported that 16 members had participated in the Up Over v Down Under RealBridge Challenge held on 6 December. Feedback had been positive and players enjoyed the opportunity to meet and compete against bridge players from other countries.

10. VALENTINE'S DAY TEAMS

The Committee discussed planning for a Valentine's Day Teams event to be held on Saturday 11 February 2023. It agreed that it would be ideal for the event to go ahead but that this may require the assistance of a volunteer to act as Convenor. Tim will put a notice in his President's Message in the Newsletter.

11. REINTRODUCTION OF FRIDAY NIGHT SESSIONS

The Committee considered the possible reintroduction of Friday night sessions at the Club. BruceC outlined the format of previous Friday night sessions which had been held until 2017. The Committee agreed that BruceC take the necessary steps to develop a proposal for a trial of Friday night sessions for further consideration at its next meeting. BruceC will follow up.

12. SUB-COMMITTEE REPORTS

Congress and Social

Anne advised that planning for the Christmas Party to be held on Wednesday 21 December was well in hand. Volunteers have been found to help with the buffet lunch. Anne will contact the managers to put out a reminder notice through Pianola.

Education

The Committee noted Morag Lokan's comprehensive report of 1 December 2022.

13. CORRESPONDENCE

The Committee noted the following correspondence:

- Letter from the President to a member conveying the Committee's decision concerning a printed calendar and membership list.
- Letter from the President to Anne Weber offering a one-year Honorary Membership.

14. OTHER BUSINESS

Wheel Stops

The Committee considered John Kelly's email of 13 December 2022 outlining his investigation into wheel stop options for the Club car park and proposal for their installation and agreed that this work should go ahead.

MOTION: That the Committee approve expenditure of around \$900 for the purchase and installation of wheel stops for the Canberra Bridge Club car park.

Proposed: Mary Tough Seconded: Jennifer Yeats CARRIED

The Committee also noted that a hold had been put on Lagerstroemia for the new front garden and will consider the plan of proposed planting when received. Michele will advise John Kelly.

Youth Bridge Pizza Day

Mary reported that the first Youth Bridge Session held on Sunday, 11 December 2022, was very successful. Eleven young players attended the event. BFACT covered the cost of pizzas and refreshments.

Summer Festival of Bridge

The Committee considered Ian Thomson's request for CBC assistance to help set up and pack up the Summer Festival of Bridge (SFOB). Roger offered to draft a notice for the newsletter calling for volunteers and to liaise with Ian and help coordinate volunteers for the SFOB.

15. PROPOSED DATE FOR NEXT COMMITTEE MEETING

The next meeting will be held at 5:00 pm on Tuesday, 7 February 2023.

Meeting closed 6:45 pm