

Canberra Bridge Club

President Margaret Kyburz Deb Milner Secretary Jennifer Yeats Treasurer **Managers Kerry Butcher**

Tamara Cutcliffe

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MINUTES Monday 14 February 2022, 1.30pm

Attendance: Margaret Kyburz, Liz Van Der Hor, Jennifer Yeats (until item 10), Deb Milner, Ian Robinson, Michele Grant, Tim Mather (until item 9), Mary Tough (until item 12.7)

Apologies: Anne Fleming, Christy Geromboux, John Hempenstall, Richard Hills, Patricia McDonald

The Committee met via Skype.

1. CONFIRMATION OF MINUTES OF 17 JANUARY 2022

MOTION: That the minutes of 17 January 2022 be accepted as a true record of the meeting. CARRIED

Moved: Jennifer Yeats Seconded: Tim Mather

2. BUSINESS ARISING

Sign on building

Tim reported that Neoplex has made a site visit, is designing a sign (to be made from aluminium, rather than wood) and will provide an estimate. Tim will obtain other estimates.

Gardening work

John Kelly recommends that we poison the grass at the front of the building, then plant agapanthus and ground covers with stepping stone through for access, also planting additional crepe myrtles at the rear of the building at a cost of \$50 each.

MOTION: That John Kelly be asked to plant the front strip as suggested, and six crepe myrtles at the rear of the building.

Moved: Michele Grant Seconded: Mary Tough CARRIED

Michele will follow up with John.

Cleaners

Jennifer and the managers have met with two local cleaning companies and obtained quotes. Neither company is expected to be more expensive than what we pay currently, and a better job is likely. The Committee noted that we need to be able to vary the number of cleans per week in response to player numbers, the option of a mix of full cleans or smaller cleans would be useful, and touchpoint cleaning is required.

MOTION: That Jennifer Yeats in consultation with the managers finalise the selection and appointment of new cleaners as best they see fit.

Moved: Ian Robinson Seconded: Liz Van Der Hor CARRIED

Barry Turner Fund (BTF)

Jennifer outlined the current status of the BTF subsidies for the 45th World Bridge Team Championships to be held in Italy from 27 March to 9 April 2022, both repayments and new payments to be made. The Committee agreed that the subsidy amount for the 45th World Bridge Team Championships should be more than in the past given that overseas travel is more expensive now than pre-COVID.

MOTION: That the ACT players to the 45th World Bridge Championships receive \$750 from

the BTF, and we ask Jennifer Yeats to make the necessary adjustments.

Moved: Deb Milner Seconded: Jennifer Yeats CARRIED

The Committee noted the ABF's inclusion of Jodi Tutty in the Australian Mixed Team.

MOTION: That Jodi Tutty be included in the players to receive a BTF subsidy given the

unusual circumstances concerning COVID and team personnel changes.

Moved: Ian Robinson Seconded: Jennifer Yeats CARRIED

Thursday morning Butler movement

lan reported that the Butler movement re-commenced on Thursday 10 February 2022, and will continue subject to sufficient numbers.

Kitchen volunteers

lan will ask directors on Tuesdays, Wednesdays and Thursdays to seek a volunteer to clean the kitchen at the end of the session. Margaret will ask the managers to monitor whether the kitchen is being cleaned and rectify if necessary.

Strategic planning workshop

Tim contacted Rowan Bergin about the 2012 workshop. The 2012 facilitator is unavailable. Tim will ask Rowan for suggestions for other suitable facilitators. The Committee noted that the 2022 workshop will be open to all CBC members but with a limit on overall numbers.

CBC air quality and COVID risks

Deb explained that Pacific Facilities Maintenance is undertaking the regular service of the air conditioning system on 15 February 2022. The literature provided by Pacific suggests possible adjustments to the system's settings to reduce the risk of COVID transmission, which Kerry will discuss with the technician. Deb will then draft a reply to the member who raised the issue of air quality for Margaret to send.

CBC wine supply

Jennifer's stocktake of the wine supply found some anomalies but they were not major. CBC's liquor permit prohibits the sale of bottles of wine including for consumption on the premises. Wine is therefore to be supplied by the Club at special events only. These arrangements are also appropriate given COVID considerations.

MOTION: That there be no wine sales at CBC, but players can BYO.

Moved: Michele Grant Seconded: Mary Tough CARRIED

lan will inform the directors, cc the managers. Margaret will reiterate with the managers.

3. PRESIDENT'S REPORT

Margaret noted that the gardens look very good following the recent work overseen by Michele and coordinated by John Kelly. Margaret also congratulated the Club's directors who continue to do a great job.

4. MANAGERS' REPORT

The Committee noted the Managers' Report:

- Margaret will let the managers know that the Committee is aware of the garden/parking interface issues (broken copper logs and broken concrete kerb) but want the current gardening work to be completed first.
- Margaret, Jennifer and Ian will follow up about arrangements for their regular face-to-face meeting with the managers.

The Committee noted Jennifer's summary of table numbers in January 2022. There were 464.5 tables in January, which was less than we would hope to achieve but not unexpected.

5. TREASURER'S REPORT

Jennifer tabled the Balance Sheet and Profit & Loss Statement as at 31 January 2022, also a Profit & Loss Statement for the month of January 2022. The Committee agreed that:

- we should continue to have separate Xero categories for the different types of lessons;
- a new Xero category should be set up for RealBridge expenses;
- a number of existing expense categories of little \$ value can be combined.

As at 14 February 2022, 647 members have renewed their membership (= 76% of the 850 members at 31 December 2021). Jennifer will speak with the managers about:

- printing out a list of not-yet-renewed members for directors to follow up if these members play in a session; and
- the managers ringing those who haven't renewed and haven't played recently.

6. PAYMENTS FROM THE BARRY TURNER FUND TO ACT REPRESENTATIVES ON AUSTRALIAN BRIDGE TEAMS

Discussed at item 2.

7. SESSIONS, DIRECTORS AND DEALING ISSUES

lan reported that:

- Nicholas Donovan wishes to continue to work as a dealer. Currently the Club requires eight to ten sets of pre-dealt boards each week;
- We don't currently have enough directors, which could affect future session changes;
- A number of directors are playing at the Gold Coast Congress (18 to 26 February 2022) and finding replacements can be challenging.

Given the times when supervised play is held at the clubrooms, the Committee agreed that:

• the Wednesday evening session will return to the clubrooms on 2 March 2022; and

• the Friday morning session will return to the clubrooms on 18 March 2022 (it and supervised play will start at 9.30am so as to conclude well before the afternoon session).

The Committee discussed the email from a member requesting the return of the Monday evening duplicate session to the clubrooms. The Monday evening duplicate session will remain on RealBridge for the time being, so that one evening duplicate session is on RealBridge and the other is in the clubrooms. Deb will draft a reply for Margaret to send.

The Tournament Sub-Committee has been discussing the implications of the World Bridge Championships in Italy and the ABF's changed selection events on the timing of BFACT selection events at CBC. Finding suitable directors may be challenging.

8. SPONSORSHIP - TIM'S MEETING WITH THE GRANGE

On 31 January 2022, Tim and Kerry met with Prue Lovejoy and Tehmi Summerfield from Hindmarch Retirement, which has been a long-term CBC sponsor. Prue and Tehmi asked whether CBC could present bridge lessons at their three locations in Canberra and on RealBridge, but availability of teachers would be difficult.

Tim has also met with IGA Deakin. Jennifer will ask Ord Minnett whether they would like to be a CBC sponsor.

9. REALBRIDGE VISITORS' TABLE MONEY

Many CBC RealBridge visitors do not reside in the ACT. Given the administrative benefits if RealBridge visitors join CBC as members, as well as the principle of members paying lower table money than visitors, the Committee agreed to increase the RealBridge visitors' table money to \$10 (compared with \$8 currently). The Committee discussed the interface between the managers' process for joining up new members, the membership categories in Pianola and the table money options in CBCPay. The Committee noted the different eligibility requirements for concession membership (available, amongst others, to individuals who reside permanently more than 80 km from the Canberra GPO) and concession table money rates (available to holders of a Centrelink blue pension card only).

MOTION: That RealBridge visitors' table money be \$10 from 1 March 2022. Moved: Jennifer Yeats Seconded: Deb Milner CARRIED

Jennifer will discuss implementation of the new RealBridge visitors' table money rate with the managers, including an announcement on the website and in the newsletter, and with Bruce Crossman in relation to CBCPay. Ian will let the directors know.

10. SUPPRESSION OF RESULTS OF LESS THAN 40% ON COMPSCORE

The Committee agreed in-principle with a member's suggestion that results of less than 40% be suppressed in the Compscore results. Ian will investigate what is possible, including the interface with the results in Pianola.

11. WINE ARRANGEMENTS

Discussed at item 2.

12. SUB-COMMITTEE AND OTHER REPORTS IF NOT COVERED IN EARLIER ITEMS

- 12.1 Membership and Promotion
- 12.2 Tournament and Calendar
- 12.3 Contract and Employment
- **12.4** House
- 12.5 Congress and Social
- 12.6 Education
- Liz provided an update about the current beginners' lessons (26 and 20 participants) and the current six-week supervised sessions with a lesson. The Committee agreed that following the six-week course, whoever runs the supervised sessions including presentation of the lesson will be paid at the established rate, subject to employment contracts being finalised. Margaret will prepare the contracts.
- **12.7 BFACT**
- 12.8 Barry Turner Fund
- 12.9 COVID-19

13. CORRESPONDENCE

The replies sent to two members about, respectively, the Wednesday evening session and vaccination requirements were circulated to Committee members for their information.

14. OTHER BUSINESS

None raised.

15. NEXT MEETING

The next Committee meeting will be held on Monday 7 March 2022 at 1.30pm and in the clubrooms.

Meeting closed 5.30pm