



# Canberra Bridge Club

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<b>Secretary</b>	Deb Milner	PO Box 9006
<b>Treasurer</b>	Jennifer Yeats	Deakin ACT 2600
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## MINUTES Monday 14 February 2022, 1.30pm

**Attendance:** Margaret Kyburz, Liz Van Der Hor, Jennifer Yeats (until item 10), Deb Milner, Ian Robinson, Michele Grant, Tim Mather (until item 9), Mary Tough (until item 12.7)

**Apologies:** Anne Fleming, Christy Geromboux, John Hempenstall, Richard Hills, Patricia McDonald

The Committee met via Skype.

### 1. CONFIRMATION OF MINUTES OF 17 JANUARY 2022

**MOTION:** That the minutes of 17 January 2022 be accepted as a true record of the meeting.  
Moved: Jennifer Yeats                      Seconded: Tim Mather                      CARRIED

### 2. BUSINESS ARISING

#### Sign on building

Tim reported that Neoplex has made a site visit, is designing a sign (to be made from aluminium, rather than wood) and will provide an estimate. Tim will obtain other estimates.

#### Gardening work

John Kelly recommends that we poison the grass at the front of the building, then plant agapanthus and ground covers with stepping stone through for access, also planting additional crepe myrtles at the rear of the building at a cost of \$50 each.

**MOTION:** That John Kelly be asked to plant the front strip as suggested, and six crepe myrtles at the rear of the building.

Moved: Michele Grant                      Seconded: Mary Tough                      CARRIED

Michele will follow up with John.

#### Cleaners

Jennifer and the managers have met with two local cleaning companies and obtained quotes. Neither company is expected to be more expensive than what we pay currently, and a better job is likely. The Committee noted that we need to be able to vary the number of cleans per week in response to player numbers, the option of a mix of full cleans or smaller cleans would be useful, and touchpoint cleaning is required.

**MOTION:** That Jennifer Yeats in consultation with the managers finalise the selection and appointment of new cleaners as best they see fit.

Moved: Ian Robinson

Seconded: Liz Van Der Hor

CARRIED

#### Barry Turner Fund (BTF)

Jennifer outlined the current status of the BTF subsidies for the 45<sup>th</sup> World Bridge Team Championships to be held in Italy from 27 March to 9 April 2022, both repayments and new payments to be made. The Committee agreed that the subsidy amount for the 45<sup>th</sup> World Bridge Team Championships should be more than in the past given that overseas travel is more expensive now than pre-COVID.

**MOTION:** That the ACT players to the 45<sup>th</sup> World Bridge Championships receive \$750 from the BTF, and we ask Jennifer Yeats to make the necessary adjustments.

Moved: Deb Milner

Seconded: Jennifer Yeats

CARRIED

The Committee noted the ABF's inclusion of Jodi Tutty in the Australian Mixed Team.

**MOTION:** That Jodi Tutty be included in the players to receive a BTF subsidy given the unusual circumstances concerning COVID and team personnel changes.

Moved: Ian Robinson

Seconded: Jennifer Yeats

CARRIED

#### Thursday morning Butler movement

Ian reported that the Butler movement re-commenced on Thursday 10 February 2022, and will continue subject to sufficient numbers.

#### Kitchen volunteers

Ian will ask directors on Tuesdays, Wednesdays and Thursdays to seek a volunteer to clean the kitchen at the end of the session. Margaret will ask the managers to monitor whether the kitchen is being cleaned and rectify if necessary.

#### Strategic planning workshop

Tim contacted Rowan Bergin about the 2012 workshop. The 2012 facilitator is unavailable. Tim will ask Rowan for suggestions for other suitable facilitators. The Committee noted that the 2022 workshop will be open to all CBC members but with a limit on overall numbers.

#### CBC air quality and COVID risks

Deb explained that Pacific Facilities Maintenance is undertaking the regular service of the air conditioning system on 15 February 2022. The literature provided by Pacific suggests possible adjustments to the system's settings to reduce the risk of COVID transmission, which Kerry will discuss with the technician. Deb will then draft a reply to the member who raised the issue of air quality for Margaret to send.

#### CBC wine supply

Jennifer's stocktake of the wine supply found some anomalies but they were not major. CBC's liquor permit prohibits the sale of bottles of wine including for consumption on the premises. Wine is therefore to be supplied by the Club at special events only. These arrangements are also appropriate given COVID considerations.

**MOTION:** That there be no wine sales at CBC, but players can BYO.

Moved: Michele Grant

Seconded: Mary Tough

CARRIED

Ian will inform the directors, cc the managers. Margaret will reiterate with the managers.

### **3. PRESIDENT'S REPORT**

Margaret noted that the gardens look very good following the recent work overseen by Michele and coordinated by John Kelly. Margaret also congratulated the Club's directors who continue to do a great job.

### **4. MANAGERS' REPORT**

The Committee noted the Managers' Report:

- Margaret will let the managers know that the Committee is aware of the garden/parking interface issues (broken copper logs and broken concrete kerb) but want the current gardening work to be completed first.
- Margaret, Jennifer and Ian will follow up about arrangements for their regular face-to-face meeting with the managers.

The Committee noted Jennifer's summary of table numbers in January 2022. There were 464.5 tables in January, which was less than we would hope to achieve but not unexpected.

### **5. TREASURER'S REPORT**

Jennifer tabled the Balance Sheet and Profit & Loss Statement as at 31 January 2022, also a Profit & Loss Statement for the month of January 2022. The Committee agreed that:

- we should continue to have separate Xero categories for the different types of lessons;
- a new Xero category should be set up for RealBridge expenses;
- a number of existing expense categories of little \$ value can be combined.

As at 14 February 2022, 647 members have renewed their membership (= 76% of the 850 members at 31 December 2021). Jennifer will speak with the managers about:

- printing out a list of not-yet-renewed members for directors to follow up if these members play in a session; and
- the managers ringing those who haven't renewed and haven't played recently.

### **6. PAYMENTS FROM THE BARRY TURNER FUND TO ACT REPRESENTATIVES ON AUSTRALIAN BRIDGE TEAMS**

Discussed at item 2.

### **7. SESSIONS, DIRECTORS AND DEALING ISSUES**

Ian reported that:

- Nicholas Donovan wishes to continue to work as a dealer. Currently the Club requires eight to ten sets of pre-dealt boards each week;
- We don't currently have enough directors, which could affect future session changes;
- A number of directors are playing at the Gold Coast Congress (18 to 26 February 2022) and finding replacements can be challenging.

Given the times when supervised play is held at the clubrooms, the Committee agreed that:

- the Wednesday evening session will return to the clubrooms on 2 March 2022; and



## **12. SUB-COMMITTEE AND OTHER REPORTS IF NOT COVERED IN EARLIER ITEMS**

### **12.1 Membership and Promotion**

### **12.2 Tournament and Calendar**

### **12.3 Contract and Employment**

### **12.4 House**

### **12.5 Congress and Social**

### **12.6 Education**

- Liz provided an update about the current beginners' lessons (26 and 20 participants) and the current six-week supervised sessions with a lesson. The Committee agreed that following the six-week course, whoever runs the supervised sessions including presentation of the lesson will be paid at the established rate, subject to employment contracts being finalised. Margaret will prepare the contracts.

### **12.7 BFACT**

### **12.8 Barry Turner Fund**

### **12.9 COVID-19**

## **13. CORRESPONDENCE**

The replies sent to two members about, respectively, the Wednesday evening session and vaccination requirements were circulated to Committee members for their information.

## **14. OTHER BUSINESS**

None raised.

## **15. NEXT MEETING**

The next Committee meeting will be held on Monday 7 March 2022 at 1.30pm and in the clubrooms.

Meeting closed 5.30pm

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