



Canberra Bridge Club

President Margaret Kyburz
Secretary Deb Milner
Treasurer Jennifer Yeats
Managers Kerry Butcher
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MINUTES Monday 12 September 2022, 1.30pm¹

Attendance: Margaret Kyburz, Jennifer Yeats, Deb Milner, John Hempenstall, Tim Mather, Patricia McDonald

Apologies: Liz Van Der Hor, Ian Robinson, Anne Fleming, Michele Grant, Hilda Hill, Mary Tough

1. CONFLICTS OF INTEREST GIVEN TODAY'S AGENDA ITEMS

None declared.

2. CONFIRMATION OF MINUTES OF 8 AUGUST 2022

MOTION: That the minutes of 8 August 2022 be accepted as a true record of the meeting.
Moved: Jennifer Yeats Seconded: John Hempenstall CARRIED

3. BUSINESS ARISING

The Committee discussed the status of action items from previous meetings, eg:

- Mary advised via email that Will and Christy are both overseas, so the issue of the possible irregular youth bridge sessions will be carried over to the next Committee; and
- The Committee also noted Mary's advice about the managers' understanding of the current policy for reserving tables at face-to-face sessions. The Committee thought no further action is required at this stage.

4. PRESIDENT'S REPORT

Adrienne Stephens has arranged the traditional CBC Christmas raffle for more years than anyone can remember, but is now stepping back from this role. Margaret will make a request in the newsletter for a member (or could be a team of two members) to arrange the raffle in 2022.²

5. MANAGERS' REPORT

The Committee noted the Managers' Report:

¹ These minutes were accepted by the attendees via email as a true record of the meeting.

² Not mentioned during the meeting, but Margaret will also send a thank you letter to Adrienne.

- John advised that the leak in the men's toilets has been fixed; and
- During August, no players advised the managers that they were present at the clubrooms in their 48-hour COVID infectious period. This compares with five such cases in July, and three in each of June and May.

The Committee noted Jennifer's summary of table numbers:

- Table numbers increased in August 2022 compared with July 2022; and
- Table numbers in both months were less than in the equivalent months in 2021.

Jennifer is handing over responsibility for compiling the table number information to Tamara.

6. TREASURER'S REPORT

Jennifer tabled the Balance Sheet, also the Profit & Loss Statement as at 31 August 2022 (for the month of August 2022 as well as the Year to Date). There was a small loss overall in the month of August 2022, primarily due to unusually large repairs and maintenance expenditure (repairs to the electric doors).

Jennifer has asked Morag and Barb to promote the bridge books we have for sale.

Three sponsors have been slow to pay their 2022 sponsorship to CBC despite reminders. Jennifer will ask the managers to remove references (eg, on the sponsors page on the website) to any sponsors who have still not paid their sponsorship.

The audit is on track.

7. EDUCATION ISSUES

Donation from Dudley Family

As discussed at its August 2022 meeting, the Committee plans to spend the generous donation from Susanita and (the late) Earl Dudley on a range of educational activities. Liz has asked the CBC teachers via Morag for possible expenditure suggestions, particularly items that would last such as capital equipment. The Committee agreed to await any suggestions from Morag/the teachers before actioning further, with next steps to be a matter of priority for the next Committee. Deb will check with Liz before following up with Morag.

Advertising and beginners' lessons

As discussed at the August 2022 Committee meeting, subject to numbers enrolled in the next beginners' lessons due to start in February 2023, some advertising may be necessary. Such advertising was not necessary in recent years as beginners' lessons were cancelled in March 2020 and August 2021 due to COVID lockdowns, resulting in long waiting lists. This is an issue for the next Committee to monitor.

Kippax Uniting Church Healthy Ageing

Kippax Uniting Church has contacted the managers about including CBC beginners' lessons in its Healthy Ageing program. The Committee agreed that CBC should apply to be part of the program. Tim will ask Kerry to reply accordingly to Aimee at Kippax Uniting Church.

8. REPORT FROM NOVICE CO-ORDINATOR MORAG LOKAN

The Committee noted Morag's report for August 2022.

9. SESSIONS, DIRECTORS AND DEALING ISSUES

In August, Margaret twice mentioned CBC's need for more directors in the weekly newsletter and invited possibly interested members to contact Bruce Crossman to discuss. No one has contacted Bruce to date. If Committee members know of members possibly interested in being a director, please encourage them to contact Bruce.

10. BARNARDOS CHRISTMAS APPEAL

Barnardos Canberra has contacted CBC about participating again in its Christmas Giving Tree Appeal. The Committee agreed that CBC should do so. Margaret will ask Kerry to reply to Barnardos and give the managers as our point of contact for the future.

11. SUB-COMMITTEE AND OTHER REPORTS IF NOT COVERED IN EARLIER ITEMS

11.1 Membership and Promotion

11.2 Tournament and Calendar

11.3 Contract and Employment

- Jennifer relayed a comment from the auditor that the managers' employment contracts need to be tightened up, eg, in relation to public holidays.

11.4 House

11.5 Congress and Social

11.6 Education

11.7 BFACT

11.8 Barry Turner Fund

11.9 COVID-19

12. CORRESPONDENCE

Two items of correspondence were circulated to, and noted by, the Committee:

- Margaret's thank you letter of 11 August 2022 to Susanita Dudley; and
- Ian Robinson's thank you email of 16 August 2022 about Barry Turner Fund subsidies.

13. OTHER BUSINESS

Four matters of other business were raised:

- Tim suggested obtaining three quotes via hi-pages or the Blue Army to remove the two broken concrete wheel stops in the car park and replace them with new concrete wheel stops to match the others. Margaret will ask the managers to do so.
- Tim also suggested that CBC should hold a Melbourne Cup social event this year. The Committee was supportive, but recognised that this is a matter for the next Committee. The Committee noted that the full traditional Melbourne Cup lunch may not be appropriate. Also, if the COVID situation deteriorates, any social event may need to be cancelled closer to the day.
- The Committee agreed to reserve the new canberrabridgeclub.au domain name before 20 September 2022 when it will otherwise become available to the general public. The cost of doing so is not significant. Jennifer will follow up with the managers.
- Jennifer will also follow up with Niek Van Vucht about the arrangements for the BFACT Gala Pairs which are being held in the clubrooms on 17 September 2022.

14. NEXT MEETING - The Committee does not expect to meet again before the AGM.

Next year's President will arrange the date and time for the first meeting of the new Committee.

Meeting closed 3.15pm