

# Canberra Bridge Club

PresidentMargaret KyburzSecretaryDeb MilnerTreasurerLyn TurnerManagerKerry Butcher/Emily Inglis

5-7 Duff Place PO Box 9006 Deakin ACT 2600 ☎ 02 6282 2382 ⊠ manager@canberrabridgeclub.com.au

### MINUTES Monday 21 June 2021, 1.30pm

**Attendance**: Margaret Kyburz, Liz Van Der Hor, Lyn Turner, Deb Milner, Sally Barber (until item 8), Michele Grant, John Hempenstall, Tim Mather, Patricia McDonald (for items 3 to 5), Mary Tough

Apologies: Pam Crichton, Ian Robinson, Jennifer Yeats

Margaret asked if any Committee member wished to declare a conflict of interest in relation to any agenda items. None were declared.

#### 1. CONFIRMATION OF MINUTES OF 17 MAY 2021

MOTION: That the minutes of 17 May 2021 be accepted as a true record of the meeting.Moved: Tim MatherSeconded: Sally BarberCARRIED

#### 2. CONFIRMATION OF MINUTES OF 3 JUNE 2021

**MOTION**: That the minutes of 3 June 2021 be accepted as a true record of the meeting. Moved: Lyn Turner Seconded: Michele Grant CARRIED

#### 3. BUSINESS ARISING

Most action items have been completed. Some items are in progress:

- Mary will speak with the managers about a list of (now former) members who did not renew their membership in 2021.
- Margaret will arrange the Pianola message to former Grand Slam members with ratings higher than 56 when John Donovan has further clarified the process with the ABF.
- The email to members who tend to make numerous smaller CBCPay deposits is on hold. Margaret will remind members in the newsletter of the benefits of making fewer and larger CBCPay deposits.
- Michele will follow up with John Kelly about his gardening ideas and suggestions.
- Deb sent an email to Ian about possible changes to the Barry Turner Fund documents, as approved by the Committee in May 2020, given the less than four full teams scenario.

### 4. PRESIDENT'S REPORT

Margaret reported that three applications have been received for the third manager position and a selection panel has been formed.

#### 5. MANAGERS' REPORT

The Committee noted the Managers' Report. The Committee decided not to do any Facebook ads before the August-September beginners' lessons, but did like Emily's ideas about A5 flyers and signs at local Deakin eateries etc. Deb will advise Emily accordingly. Tim said that the club needs a marketing strategy for beginners' lessons and will follow up about possible (free) marketing advice.

Sally raised that beginners undertaking the U3A lessons need to receive the same information, both before the first lesson and following the final lesson, as beginners undertaking CBC's lessons. Whoever is running the U3A lessons in future needs to be briefed accordingly.

The Committee noted the summary prepared by Jennifer of average table numbers per session in May.

#### 6. TREASURER'S REPORT

Lyn tabled a new version of the Balance Sheet as at 31 May 2021, with Barry Turner Fund items removed. The Profit & Loss Statement as at 31 May 2021, and a Profit & Loss for three month periods since late 2019, were also noted by the Committee.

#### 7. SESSIONS UPDATE

On 14 April 2021, the Wednesday evening duplicate session was returned to the club on a trial basis. The Committee agreed that the trial has been successful. Over the ten weeks of the trial, there has been an average of 8.5 tables per session.

**MOTION**: That following the conclusion of the trial period on 23 June 2021, the Wednesday evening duplicate session will continue and stay as a face-to-face session in the club. Moved: Deb Milner Seconded: Mary Tough CARRIED

Deb will prepare a Pianola message to the evening players who received the Pianola message in March about the trial, also an item for the newsletter, announcing that the Wednesday evening session will continue and in the club.

One Wednesday evening player asked about having a RealBridge evening session on another night.

Liz acknowledged Jon Pike's work with finding partners for Wednesday evening players.

The Committee discussed the suggestion from Barb Toohey of moving the beginners' lessons (and therefore supervised play) from Monday evenings to Wednesday evenings to avoid public holidays and so the teachers can play in the evening competition events.

#### 8. DEVELOPMENT OF CBC

The Committee discussed Tim's paper about options for CBC's premises. A range of views were expressed. Tim will prepare a list of issues to be considered, points to be clarified, and hurdles to be overcome for discussion at the August Committee meeting.

Committee members who wish to contribute ideas for the document can email them to Tim.

## 9. PIANOLA – 12 JUNE 2021 CHANGE ONCERNING MEMBERS' CONTACT INFORMATION

On 12 June 2021, the default position in Pianola was changed so that existing CBC members' phone and email contact details are now shared automatically with other members. Some 20 members sought assistance from Mary with opting out of the new arrangement.

#### **10. QUOTES FOR BIDDING BOX LABELS**

Tim outlined three quotes obtained for labels for bidding boxes. After discussion, the Committee agreed to accept the quote of \$75 per 100 labels, with 400 labels to be ordered. Tim will follow up.

#### **11. MENTORING IN MAY**

Liz provided her final report on the 2021 Mentoring in May program, which was our most popular mentoring program to date. The Committee thanked Liz for her considerable work in organising the 2021 program.

#### 12. MEMBERS' SUGGESTIONS

The Committee approved the proposal from Nikki Riszko to hold a clothes-swapping party at CBC to raise funds for the club. Liz will reply to Nikki, suggesting that (i) charging a flat \$2 per person entrance fee is preferred, (ii) a Saturday morning would be an appropriate time for the function, (iii) it should be held in Olive Lott Room, and (iv) relevant CBC COVID protocols will apply.

Emily has forwarded a request from another member for better storage arrangements for CBC name badges. John will follow up with the managers. If John and the managers agree what is required, the Committee is happy for John to go ahead and put it in place.

#### 13. DATE FOR 2021 AGM

The Committee decided that the 2021 AGM will be held on Monday 11 October 2021 at 5.30pm, subject to Deb checking that Pam agrees this is a suitable date given Spring Nationals, etc. Margaret will promote the 2021 AGM date in the newsletter, and Michele will do a slide at some point.

#### 14. DIRECTORS AND DEALING ISSUES

Bruce Crossman is managing director arrangements in Ian's absence, and Andrew Struik is managing dealing issues.

#### 15. SUB-COMMITTEE AND OTHER REPORTS IF NOT ALREADY COVERED

- **15.1 Membership and Promotions**
- 15.2 Tournament and Calendar
- 15.3 Contract and Employment

#### 15.4 House

#### 15.5 Congress and Social

• The Committee agreed that Pam's proposed publicity document for the Beyond Blue Teams of Three event can proceed. Deb will advise Pam.

#### 15.6 Education

#### 15.7 BFACT

- The Committee discussed BFACT's revised version of CBC's proposed MoU. Deb will make the Committee's suggested changes for Margaret and Liz to confirm, particularly the inclusion of a clause concerning the financial arrangements for BFACT weekday evening events held at CBC and some editing changes.
- 15.8 Website
- 15.9 Finance
- 15.10 Barry Turner Fund
- 15.11 COVID-19

#### **16. CORRESPONDENCE NOT COVERED IN EARLIER ITEMS**

None raised.

#### **17. MEMBERS' SUGGESTIONS**

Richard Hills would like to run a series of half-hour bridge Seminars in September, with attendees paying a gold coin donation to go to Beyond Blue. The Committee endorsed Richard's proposal, to occur on three Tuesdays from 14 September 2021 (given Barb Toohey's lessons on 17 August to 7 September 2021) and held in the Olive Lott Room. Liz will reply to Richard.

#### **18. OTHER BUSINESS**

None raised.

#### **19. NEXT MEETING**

The Committee agreed that its next meeting will be held on Monday 19 July 2021 at 1.30pm. Tim will be an apology.

Meeting closed 5.00pm