



# Canberra Bridge Club

**President** Margaret Kyburz  
**Secretary** Deb Milner  
**Treasurer** Lyn Turner  
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## MINUTES Monday 19 April 2021, 1.30pm

**Attendance:** Margaret Kyburz, Liz Van Der Hor, Lyn Turner, Deb Milner, Ian Robinson, Sally Barber (until item 11), Michele Grant, John Hempenstall, Patricia McDonald (until item 11), Tim Mather, Mary Tough, Jennifer Yeats

**Apologies:** Pam Crichton

### 1. CONFIRMATION OF MINUTES OF 15 MARCH 2021

**MOTION:** That the minutes of 15 March 2021 be accepted as a true record of the meeting.  
Moved: Patricia McDonald      Seconded: Sally Barber      CARRIED

### 2. BUSINESS ARISING FROM MEETING OF 15 MARCH 2021

Most action items have been completed. Some items are in progress:

- Mary will start on phone calls about membership renewals, initially to individuals who have not renewed their membership but have been playing bridge at CBC
- Ian will compile a list of tasks to be undertaken by others during his absence from 1 June 2021 to 31 August 2021
- Ian will arrange an email to the 50 highest-ranking Grand Slam players about the Thursday morning Butler movement and BFACT selection events
- Mary will check whether ABF has access to a full list of Grand Slam members' ratings.

### 3. DISCLOSURE OF COMMITTEE MEMBERS' CONFLICTS OF INTEREST (COMPLETION OF ITEM 2 FROM MEETING OF 15 MARCH 2021)

Committee members absent from the meeting of 15 March 2021 had no potential conflicts of interest to add. The Committee noted the need for all Committee members to declare a possible conflict of interest, especially one not previously or recently disclosed, if relevant to a matter being considered by the Committee.

### 4. PRESIDENT'S REPORT

Margaret raised the issue of bidding boxes, including Perelle Scales' email of 1 April 2021. Some players find bidding pads easier to use, but the pads generate much paper waste. New members are mostly adjusting to bidding boxes which have COVID benefits.

However, bidding boxes do require maintenance and the inserts are deteriorating more quickly with hand sanitiser. On balance, the Committee agreed to proceed with Perelle Scale's proposed expenditure of around \$1,647 (GST inclusive) for new bidding boxes and inserts.

Ian raised the need to replace playing cards over time, and the options available. CBC has 40 sets of boards, so 1,200 decks of cards. New plastic packs cost \$3.85 (so 500 packs would cost \$1,925) and last longer. There are also eight bridgemates with broken screens to be repaired, possibly for onselling.

The Committee gave Ian authority to try and negotiate a deal with the supplier for the purchase of 500 packs of cards, expected to cost no more than \$1,925, perhaps less when combined with the bidding boxes to be purchased and bridgemates to be repaired. Ian will follow up with Perelle.

The Committee discussed Peter Giles' offer to change the newsletter and be its editor, eg, a fortnightly newsletter with more articles. The Committee noted the need for a weekly newsletter, coordinated with updates on the website, and managed from the office. Margaret will discuss a possible occasional bulletin with Peter.

In relation to the managers' workload, Margaret reported that Di Hawke has agreed to help in the office with activities such as filing. Michele is helping with the website and TV slides.

A female member has difficulty with the height of the toilets, most probably others do too. John will explore whether handrails are possible on the terrazzo walls. An over-toilet aid might be appropriate.

## **5. MANAGERS' REPORT**

The Managers' Report was tabled. Sally is teaching the U3A lessons, with 20 participants.

The Committee considered the player numbers for March 2021 as recorded in CBCPay and Deb's one page summary, and the suitability of CBCPay as a source of table number data for the Committee. Ian and Jennifer will work on a possible spreadsheet with the monthly CBCPay player number data, with liaison with the managers and for Committee meetings.

## **6. TREASURER'S REPORT**

Lyn tabled the Profit and Loss Statement and Balance Sheet as at 12 April 2021, and noted the difficulties with CBCPay. Ian noted that CBCPay needs to be done on a daily basis to be kept accurate. Both Kerry and Emily will need to be involved.

The Committee agreed that Lyn could send her proposed note to Xero about CBCPay and cash flow issues. Jennifer offered to assist with how to record prepayments in Xero.

## **7. SESSIONS UPDATE**

Ian reported that directors had discussed whether a player grading system was feasible but considered it difficult. Bruce Crossman is writing to the English Bridge Union for further input. Directors also considered the suggestions made by a club member in an email on 13 March 2021 (eg, team matches during daytime sessions

and individual events) but were not keen. As agreed at the March Committee meeting, the Wednesday evening session returned to the club on 14 April 2021 with nine and a half tables. Margaret will respond to the member.

A new dealer is being employed.

Since the March Committee meeting, the return of the Saturday afternoon face-to-face session from 24 April 2021 was announced. This occurred without Committee consideration and decision, contrary to past practice. The Committee needs to be kept informed via email about such out-of-session developments

Ian noted future arrangements for evening competition events are to be clarified, subject to director availability.

## **8. GRAND SLAM**

The Committee noted Margaret's letter of 23 March 2021 to the ABF about integrating Grand Slam ratings into the ABF Masterpoint system.

## **9. DIRECTORS ISSUES**

Ian is trying to locate new directors for CBC.

## **10. CBCPay UPDATE**

It is very helpful for the managers if players deposit larger amounts of money into CBCPay if they can afford to do so, it is also less time-consuming for the player. Margaret and Liz will draft an email to players who tend to make numerous smaller CBCPay deposits.

## **11. KITCHEN ACCESS**

The Committee reviewed the arrangements for COVID-safe access to the downstairs kitchen, and the related emails of 8 and 15 April 2021 from Emily. The Committee agreed that the kitchen will now be open before commencement of play, but the requirement of no more than one person in the kitchen at any time remains. Individual packets of tea, coffee, milk and sugar will be phased out. Margaret will announce the kitchen access changes in the newsletter; Deb will respond to Emily's emails.

The Committee also agreed that the tablecloths can now be returned to the tables. Margaret and Patricia will put the tablecloths on after play tomorrow afternoon. Other possible changes to the COVID protocols were not agreed.

## **12. COFFEE**

Jennifer and Peter Giles discussed with Omar, the owner of Double Shot, the possibility of members purchasing coffee before morning bridge sessions, then the coffee orders being delivered during the session. Issues include possible disruption to play, the maximum number of orders, etc. Other options were raised, such as a coffee machine in the club for players to use, or a Grand Slam style arrangement; all options have issues. Jennifer offered to do more research, and discuss further with Peter and some former Grand Slam players.

### **13. CBC CHARITY FROM 1 JULY 2021**

Beyond Blue has been the club charity since 1 July 2020. Only \$356 has been raised, not surprising given the circumstances of 2020-21. The Committee agreed that Beyond Blue will continue as the club charity for another financial year, so until 30 June 2022. The Committee agreed that all money raised from the produce stall will go to the club charity.

### **14. GARDENING**

Pam has suggested the need to reinstate some gardening help on an as needed basis, say twice a year, to avoid heavy gardening work for our gardening volunteers. Michele and Lesley Gunson will meet with member John Kelly who is a gardener and has offered to assist.

### **15. PIANOLA AND MEMBERS' CONTACT INFORMATION**

On 21 September 2020, the (then) Committee decided not to publish a printed Calendar for 2021. Members were encouraged to use Pianola to find other members' contact details, and the printed 2020 booklet was expected to be useful for some time. However, as Pam explained in her email of 24 March 2021 to the Committee, most members have not selected the Pianola option to share their contact details with others, and new members' details do not appear in the printed 2020 booklet. The Membership and Promotions Sub-Committee has been investigating the options.

Rick Nehmy has written to James from Pianola in London about the possibility of a change being made to allow contacts to be available as the default position, after members have been notified and given time to opt out. Deb noted that phone and email details only need to be shared, not addresses.

### **16. SUB-COMMITTEE AND OTHER REPORTS IF NOT ALREADY COVERED**

#### **16.1 Membership and Promotions**

#### **16.2 Tournament and Calendar**

- Ian no longer wishes to hold the Southern Tablelands Teams in May 2021.
- A Teams of Three event might be attractive to new members.

#### **16.3 Contract and Employment**

#### **16.4 House**

#### **16.5 Congress and Social**

- The financial report for the Not Quite Valentines Day Congress held on 27 February 2021 was circulated to Committee members prior to the meeting. Profit of \$859 was made.

#### **16.6 Education**

- The Committee noted Lesley Gunson's evaluation report about the beginners' lessons held in February-March 2021. Participants' responses were overall positive. Deb relayed Emily's analysis of the referral sources for the beginners' lessons. Family/friend referrals were significantly higher than online (Facebook, Google, etc) referrals (22 compared with 15).
- Mary will address the possible kitchen access issues for morning tea at Will Jenner O'Shea's lesson on 8 May 2021.

## **16.7 BFACT**

- On 11 March 2021, Margaret emailed BFACT President Justine Beaumont with a proposed MoU, outlining respective roles and responsibilities for BFACT events run by CBC. Liz reported that the MoU was mentioned at the recent BFACT meeting, with further consideration to occur.

## **16.8 Website**

## **16.9 Finance**

## **16.10 Barry Turner Fund**

## **16.11 COVID-19**

- Deb will update the CBC Safety Plan, the Checklist for Players, and the COVID documents concerning kitchen access and the beginners' lessons.

## **17. CORRESPONDENCE**

Deb's letter of 29 March 2021 to the Canberra Antique and Classic Motor Club about the Check-In CBR app was circulated to Committee members prior to the meeting.

## **18. OTHER BUSINESS**

None raised.

## **19. NEXT MEETING**

The Committee agreed that its next meeting will be held on Monday 17 May 2021 at 1.30pm.

Meeting closed 5.10pm

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