



Canberra Bridge Club

President Pam Crichton
Secretary Deb Milner
Treasurer Lyn Turner
Manager Kerry Butcher/Emily Inglis

5-7 Duff Place
PO Box 9006
Deakin ACT 2600
☎ 02 6282 2382

✉ manager@canberrabridgeclub.com.au

MINUTES Friday 24 April 2020, 2.00pm

Attendance: Pam Crichton, Ian Robinson (up to and including item 5), Lyn Turner, Deb Milner, John Brockwell, Michele Grant, John Hempenstall, Margaret Kyburz, Patricia McDonald, Sue Pillans, West Savery, Mary Tough, Liz Van Der Hor

Apologies: None

Consistent with social distancing requirements, the Committee met by Skype.

1. CONFIRMATION OF MINUTES

MOTION: That the minutes of 16 March 2020 be accepted as a true record of the meeting.
Moved: Lyn Turner Seconded: Pam Crichton CARRIED

MOTION: That the minutes of 25 March 2020 be accepted as a true record of the meeting.
Moved: Michele Grant Seconded: Liz Van Der Hor CARRIED

Following an email to the Committee, and in line with restrictions on non-essential gatherings and social distancing, Pam advised members by email on 6 April 2020 that the temporary closure of the club was extended to 30 June 2020.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Items shown on the Action List have been completed or are in progress, eg:

- SKG is down to one hour's cleaning per week, Suez is collecting rubbish as needed
- Barry Turner's will refers to his trustees only, not to the Barry Turner Fund (BTF)
- The ABF and Bridge Base Online (BBO) have agreed an arrangement for groups from bridge clubs to play 24 board online sessions. Each player will pay A\$5 (US\$3) to participate. We need a minimum of six tables per session. Ian, Bruce Crossman and Jodi Tutty are busily working towards CBC starting two sessions next week.
- Ian will check the document with the formula for calculating the annual BTF payment to BFACT (eg, removal of references to the NT), then email it to Deb.
- Ian will follow up with Ian Thomson for his comments about the proposed changes to the Sub-Committee's BTF paper. The 2020 Australian National Championships (ANC) have been cancelled so no payment will be made from the BTF to BFACT in 2020.
- BTF subsidies have already paid to most ACT players expecting to play at the 2020 international teams, now cancelled until 2021. The same players should be playing in 2021. Pam will write to these individuals proposing that they keep their already-paid BTF subsidies, subject to them playing in 2021 as expected.

3. PRESIDENT'S REPORT

It has not been an easy time since the club closed, with much work to be done.

4. MANAGERS' REPORT

The Managers' Report was tabled. CBC is in the process of updating to the NBN.

5. TREASURER'S REPORT

The Profit and Loss Statement for (most of) April 2020 and Balance Sheet were tabled:

- The Profit and Loss Statement includes BTF income of \$46,913
- April wages have not been paid yet.

Lyn summarised the JobKeeper issues:

- CBC needs a 30% reduction in GST turnover to be an eligible employer. A comparison of (projected) April 2020 to April 2019 is an option if CBC fails a March 2020 to March 2019 comparison.
- CBC will have ten eligible employees, of a potential 19 employees
- CBC's only outgoing will be the 9.5% super contributions on the amounts payable for employees' actual CBC employment (where relevant)
- The April payroll (total of \$30,000) will be brought forward to 29 or 30 April 2020.

Lyn has opened a new term deposit with Westpac at 1.75% pa interest, reducing CBC's reserves with ME Bank. CBC now holds less than \$250,000 with both banks.

Pam noted that if all the expected Government financial support is received, CBC will be in a relatively good financial situation. Unlike some small businesses, CBC does not need to borrow money to pay employees before JobKeeper subsidies are received.

6. BATHROOM UPGRADES

West has been emailing regular bathroom updates to the Committee, including earlier today. Work is progressing well.

The following quotes for painting the bathrooms have been obtained:

- Colourful World/Frank Maricic: Quote of \$3,382.50 (incl GST) without painting the terrazzo partitions, or \$5,417.50 (incl GST) with the partitions
 - Frank has done work for CBC previously, and is a CBC sponsor
- Peter the Painter: Quote of \$3,520 (incl GST), Peter did not want to paint the terrazzo.

The Committee discussed the options for the terrazzo partitions:

- Leave the partitions as they are
- Paint: Frank would apply an etch primer and two coats of epoxy paint in satin finish, possibly in a grey colour, at a cost of \$2,035 (incl GST)
- Restore: Josh's restorer considers the terrazzo is in poor condition and detects possible moisture. Restoration would cost at least \$5,000. He could not guarantee the outcome, and recommends we get the terrazzo painted by a painter who knows what they're doing.

- Cleaning the terrazzo with a cleaning product and steel wool would be a big job.
- Josh Melis has indicated that removal of the terrazzo and replacement with timber partitions would be expensive (>\$5,000). Patching of the floor tiles would be required.

The Committee agreed to accept Frank's \$3,382.50 (incl GST) quote, and made a preliminary decision about the terrazzo:

MOTION: That the Committee agrees to paint the terrazzo partitions in the bathrooms, at the additional cost of \$2,035 (incl GST) as per Frank Maricic's quote, subject to John Hempenstall and West Savery researching the following two issues and deciding that it is sound to proceed:

- how well the paint would stick to the terrazzo, providing a likely long-lasting result
- whether the moisture detected by Josh's restorer is a problem for painting the terrazzo.

Moved: Sue Pillans Seconded: Liz Van Der Hor CARRIED

The builders will move the main safe from the disabled toilet to a more suitable and raised position. The second smaller safe may now be surplus to requirements, its combination is unknown.

7. **CAR PARK RESURFACING**

The closure period also provides an ideal time to resurface (some of) the car park. The car park resurfacing would follow completion of the bathroom renovations. Pam noted that CBC has funds available in our reserves to pay for this work.

Two quotes for resurfacing the car park with asphalt have been obtained:

- B&B Asphalt: Quote of \$15,000 (incl GST) for 324 m2 of asphalt
- Patches Asphalt: Quote of \$18,139 (incl GST) for 326 m2 of asphalt.

MOTION: That the Committee agrees to proceed with the car park resurfacing, and authorises John Hempenstall to consider both quotes and decide which to accept, with any issues to be dealt with by email if necessary.

Moved: Pam Crichton Seconded: Mary Tough CARRIED

8. **PERSPEX TABLE DIVIDERS**

Players may be reluctant to return to bridge when clubs reopen. Perspex table dividers/screens are now available as a way of protecting players from others' coughs. The screens cost \$150 each (per screen or per table?). However, there are possible issues with the screens' cleanliness, audibility, and sociability. Players still handle the cards. The Committee was not in favour of buying the screens.

9. **CARPET CLEANING**

Carpet cleaning is another job to be done ideally while CBC is closed. Pam is awaiting details from Kerry about the previous carpet cleaning including its cost.

10. **DIRECTING REPORT**

John Donovan has been very helpful with understanding the BBO arrangements.

11. SUB-COMMITTEE AND OTHER REPORTS

11.1 Membership and Promotions – Kerry is ringing CBC members who are older, unwell or bereaved. Barb Toohey and Lesley Gunson are undertaking Zoom calls with their Wednesday and Thursday morning groups. Participants yesterday provided positive feedback about CBC closing when it did, and the newsletter continuing.

11.2 Tournament and Calendar – If the ABF applies its usual rules, CBC would have very few red point events in 2021 given the low number of red points issued in 2020. John B plans to raise with Ian Thomson that clubs' red points in 2021 should be based on 2019. John B is also writing a document about the need for players to follow directors' instructions.

11.3 Contract and Employment – This Sub-Committee met via Skype on 26 March and 20 April 2020. Both managers have been kept working. See also item 5 about JobKeeper.

11.4 House – John H reported that the previously-approved automatic car park lights have been installed. The managers' door bell has also been replaced.

11.5 Congress and Social – Nil to report

11.6 Education – Nil to report

11.7 BFACT – Nil to report

11.8 Evening players – A member has emailed Pam about BBO sessions on Monday and Wednesday evenings. Monday evenings may be tried first.

11.9 Website – Emily is working on improvements to the website, with assistance from Christy and Sebastian as required.

11.10 Finance – Nil to report

11.11 Barry Turner Fund – Further discussion of the Sub-Committee's paper was deferred.

12. CORRESPONDENCE

None

13. OTHER BUSINESS

ACT incorporated associations with AGMs due now have been granted a three-month extension.

14. NEXT MEETINGS

14.1 Next Committee meeting – Scheduled for Monday 18 May 2020 at 1.30pm, but to be confirmed.

14.2 AGM date for Calendar - Tuesday 22 September 2020, 5.30pm

Meeting closed 3.30pm
