



Canberra Bridge Club

President Pam Crichton
Secretary Deb Milner
Treasurer Lyn Turner
Manager Kerry Butcher/Emily Inglis

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MINUTES Monday 21 September 2020, 2.30pm

Attendance: Pam Crichton, Ian Robinson (from item 2), Lyn Turner, Deb Milner, Michele Grant, John Hempenstall (from item 5), Patricia McDonald, Sue Pillans, West Savery, Mary Tough, Liz Van Der Hor

Apologies: Margaret Kyburz

The Committee met by Skype.

1. CONFIRMATION OF MINUTES OF 13 AUGUST 2020

MOTION: That the minutes of 13 August 2020 be accepted as a true record of the meeting.
Moved: Lyn Turner Seconded: Mary Tough CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Action items from the meeting of 13 August 2020 have been completed or are in progress.

Emily has advised that Pianola is more secure for storing and accessing members' contact details, and easier to use, than a members' only area on the website. Members can adjust the privacy settings in their Pianola account to allow/disallow sharing of their email address, phone numbers, address and results. The printed 2020 Calendar will remain a useful source for members' contact details for some time.

MOTION: That at this point CBC will not publish a printed Calendar for 2021, with use of Pianola to be encouraged for accessing members' contact details.
Moved: Pam Crichton Seconded: Liz Van Der Hor CARRIED

A member has requested that the club provide a list of members' BBO handles. The Committee agreed that this was not appropriate for privacy and other reasons.

Pam will follow up about the financial status of CBC members listed as inactive by the ABF.

Barb Toohey plans to run supervised play in the clubrooms but in the style of Mastering the Basics to reduce proximity to players. Barb will invite the four beginners who had lessons at home to join supervised play at the club. The Monday evening supervised play will be held in the Olive Lott Room, at least until early December. The Friday morning supervised play can be held in the Barry Turner Room while there is no in-club bridge on Friday mornings.

In relation to running additional beginners' lessons in 2021, Barb can't run both lessons and supervised play at the same time, nor both simultaneously in the Olive Lott Room. Barb proposes the next lessons from 1 February 2021.

3. PRESIDENT'S REPORT

Covered under other items.

4. MANAGERS' REPORT

The Managers' Report was tabled. The table numbers shown include both BBO and face-to-face sessions, it may be better if these are separated.

Ian noted that a BBO table provides about \$12 to CBC, while a table in the clubrooms provides \$40 less expenses. When JobKeeper ends, BBO sessions will not be sustainable, but we can have a maximum of only 19 tables in the Barry Turner Room.

Ian proposed re-introducing a Monday morning session in the clubrooms, with Monday morning BBO to continue for now for members who don't want to play at the club yet. Bruce Crossman will direct both.

MOTION: That a Monday morning session in the clubrooms will start from 28 September 2020, with BBO to continue at 10.15am on Mondays as an interim measure.

Moved: Ian Robinson Seconded: West Savery CARRIED

5. TREASURER'S REPORT

Lyn tabled the Profit and Loss Statement and Balance Sheet for September 2020. Pam highlighted the table money and supervised comparisons in the Profit and Loss Statement.

Lyn will provide CBC's GST turnover details for 1 October to 31 December 2019 to Pam. At this stage, CBC GST turnover for the quarter ending 30 September 2020 is down 55%.

MOTION: That the Committee confirms its approval by email on 24 August 2020 of the supply by Pacific FM of four V belts and work on the seized compressor rooftop package unit at the quoted price of \$3,960.

Moved: Pam Crichton Seconded: Lyn Turner CARRIED

The Committee decided not to seek donations from members at this time, but this could be considered if financially necessary and no JobKeeper/GST turnover implications.

6. MEMBERSHIP RENEWAL PROCESS

Pam and Deb have been considering changes to the form for new members.

The temporary \$30 BBO-only membership rate will conclude after the 2020 AGM. Many of these players have not participated in many CBC BBO tournaments. Affected individuals will be asked to pay the relevant CBC annual subscription if they wish to continue to access CBC BBO tournaments. Pam will follow up with the managers.

The Committee supported a suggestion from Ella Beer that volunteer jobs be listed on the CBC membership renewal form. Pam will compile a list of volunteer jobs.

7. BBO AND SESSIONS AT CLUBROOMS

The Committee agreed that visitors can now play at CBC face-to-face sessions, paying the relevant visitors' table money rate. Deb will amend the COVID-19 Safety Plan and Checklist to reflect this change. Ian will follow up about a possible new voucher for visitors.

Currently the clubrooms are cleaned on Wednesday and Friday mornings. Cost is \$572 for four weeks, or about \$70 per clean. Kerry is providing some supplementary cleaning. Given additional face-to-face sessions on Mondays, Pam will ask the managers to enquire whether cleaning can occur on Monday and Wednesday mornings.

Pam will ask Kerry to make contact with CBC directors who haven't had recent contact with the club.

8. AGM ARRANGEMENTS

The AGM will be held in the clubrooms. The Committee discussed making the AGM also available online via Zoom. Sue offered to run a Zoom option. Participants could raise their hands to vote. It would be helpful to have members' questions in advance of the AGM if possible.

9. SUB-COMMITTEE AND OTHER REPORTS

9.1 Membership and Promotions – Nil to report

9.2 Tournament and Calendar – Ian noted that there will be no events in December, with events recommencing in the New Year. Liaison with BFACT about events in 2021 will also be necessary.

9.3 Contract and Employment – Nil to report

9.4 House

- Keith Mitchell has offered to try and cement the broken blocks in the car park.
- The security light in the car park is on too much. Pam will ask the managers to get the electrician back out.
- The security company doesn't have a key to our building. The company has contact details for Pam, Ian and John, if required.
- Pam has asked that the Zip hot water system in the kitchen be turned off as it is not being used.
- The Committee discussed possible COVID-safe arrangements for the reopening of the downstairs kitchen. Ian will consider and bring a proposal back to the Committee.
- Keith Mitchell has fixed the men's toilet doors.

9.5 Congress and Social – The Melbourne Cup race will occur during the Tuesday afternoon session on 3 November 2020. Pam will ask Sally Barber to canvass Tuesday afternoon players about a possible low-key, COVID-safe social event as part of that session.

9.6 Education – U3A is keen to have beginners' bridge lessons this year, but it would be better if they occur in March-April 2021 as in the past, so after Barb's lessons. If possible, the U3A classes could be held on Friday mornings when supervised play is to occur. Pam will follow up. Teacher/s will need to be identified.

9.7 BFACT – Nil to report

9.8 Evening players – John Donovan will direct some Wednesday evening BBO tournaments, in addition to Christy Geromboux.

9.9 Website – Nil to report

9.10 Finance – Nil to report

9.11 Barry Turner Fund – Nil to report

10. CORRESPONDENCE

None

11. OTHER BUSINESS

Adrienne Stephens has offered to run a Christmas raffle again this year, possibly on a smaller scale. The Committee agreed this could proceed. Purchasers of raffle tickets should use their own pens, and sanitiser to be available.

John Brockwell has written a Tournament Secretary report for the AGM, covering the period to May 2020.

The Committee discussed the trial of bidding boxes, instead of the clipboard bidding method, at recent sessions.

MOTION: That while the COVID-19 situation is no worse than it is at present, the Committee resolves to instruct directors to use bidding boxes, with each player using the same bidding box for the whole session.

Moved: Ian Robinson Seconded: Lyn Turner CARRIED

Ian will tell directors that each player is to clean their bidding box at the end of the session. Deb will amend the COVID-19 Safety Plan and Checklist to reflect the use of bidding boxes in all in-club sessions, and the need to clean the plastic exterior at the end of play.

12. NEXT MEETINGS

12.1 Next Committee meeting – A Committee meeting before the AGM will be arranged if required.

12.2 AGM date – Monday 26 October 2020 at 5.30pm

Meeting closed 4.45pm
