



Canberra Bridge Club

President Pam Crichton
Secretary Deb Milner
Treasurer Lyn Turner
Manager Kerry Butcher/Emily Inglis

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MINUTES Monday 15 June 2020, 1.30pm

Attendance: Pam Crichton, Ian Robinson, Lyn Turner, Deb Milner, Michele Grant, John Hempenstall, Margaret Kyburz, Patricia McDonald, Sue Pillans, West Savery, Mary Tough

Apologies: Liz Van Der Hor

Consistent with social distancing requirements, the Committee met by Skype.

1. CONFIRMATION OF MINUTES

MOTION: That the minutes of 18 May 2020 be accepted as a true record of the meeting.
Moved: Margaret Kyburz Seconded: Mary Tough CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Action items from the meeting of 18 May 2020 have been completed.

On 5 June 2020, a group of members gardened at the club. A participant suggested that CBC obtain a green bin in future (from Suez?) rather than using a trailer.

The bathroom renovations are now finished. West explained that there is a small step with a metal strip at the entrance to the women's bathroom. This was unavoidable as the tiles had to be raised. Melis & Melis advised that a small ramp was not feasible. The managers will put up signs on either side of the door urging caution.

John has fixed a lock on the door of a cubicle in the women's bathroom so it is now aligned.

3. PRESIDENT'S REPORT

Pam noted that John Brockwell has resigned from the Committee due to ill health. Committee members were very appreciative of John's enormous contribution to bridge administration over 50 years.

To the extent that we need a Tournament Secretary at the moment, Ian will take on this role. Margaret has agreed to be the CBC representative for BFACT.

4. MANAGERS' REPORT

The Managers' Report was tabled. A group of four non-members approached CBC about beginners' lessons at home. Barb Toohey has agreed to teach them. The participants are paying CBC for the lessons, and have a COVID-19 Safety Plan to follow.

5. TREASURER'S REPORT

Lyn tabled the Profit and Loss Statement and Balance Sheet as at 9 June 2020. CBC is showing a loss for the year to date. Government assistance including JobKeeper has been significant and helpful. We have used our reserves for major one-off expenses, eg, the bathroom renovations.

Lyn has applied to the Canberra Southern Cross Club for continued CBC participation in its Community Rewards program.

6. DIRECTING REPORT

Ian reported that the number of participants in CBC BBO sessions has remained about the same in recent weeks. The BBO system was overloaded on the morning of 10 June 2020 and no tournaments occurred.

7. CONDITIONS FOR RETURNING TO BRIDGE

Two ABF documents concerning the resumption of face-to-face bridge club sessions had been provided to Committee members prior to the meeting.

Pam explained that CBC needs a COVID-19 Safety Plan to reopen. The Committee discussed some of the issues to be considered: a booking system, arrival arrangements, questions to participants, minimising the use of cash, taking individuals' temperatures, tables and tablecloths, use of hand sanitiser, bidding pads versus bidding boxes, pens, use of Bridgemates, kitchen access, departure arrangements, post-session cleaning, not reusing boards for some days, etc.

The Committee established a Sub-Committee consisting of Pam, Ian, Deb and Mary to work on the reopening details and develop a COVID-19 Safety Plan.

Ian proposed that three of the usual tables can be positioned in a group so as to increase the distance between players. A maximum of 18 or 19 such configurations would be possible in the Barry Turner Room, subject to the number of tables we have available.

Ian proposed that the first face-to-face sessions be held on Wednesday mornings and Friday afternoons, possibly commencing 24 June 2020. BBO sessions at other times would continue for now. Other face-to-face sessions would be added progressively. Pam will issue a Pianola email, informing members of our initial reopening plans, and offering members an opportunity to provide input about the details. Pam will also arrange for the carpet cleaning to be done as soon as possible.

A member has asked whether they can buy and use their own perspex screen when the club reopens. The Committee referred this matter to the Sub-Committee. A personal face shield may be a better option.

The Canberra Games Society has asked whether they can restart their Thursday evening meetings in the Olive Lott Room. We may require tables from the Olive Lott Room for the Barry Turner Room to achieve the three-table configurations. Cleaning arrangements will also need to be considered.

8. BEGINNERS' LESSONS, ESPECIALLY THE POSSIBLE AUGUST BLOCK

Barb Toohey is comfortable about proceeding with the beginners' lessons planned for August, subject to the usual supervised session being available for beginners to progress to after the lessons, and the COVID-19 restrictions in place at the time.

Barb's "Mastering the Basics" sessions on Zoom have been going well. One session may continue on Zoom in the longer term.

9. SUB-COMMITTEE AND OTHER REPORTS

9.1 Membership and Promotions – Nil to report

9.2 Tournament and Calendar – Arrangements for imminent Calendar events will need to be considered once the club is reopened.

9.3 Contract and Employment – Nil to report

9.4 House

- John and Allen Scerri have done a good job repainting the lines in the carpark
- John reported that there is a leak from the roof which will need to be investigated.

9.5 Congress and Social – Whether or not we proceed with planned events such as Teams of Three (August), Melbourne Cup and Southern Tablelands Teams (November) will need to be considered.

9.6 Education – Nil to report

9.7 BFACT – Canberra in Bloom (October) has been cancelled. CBC could consider offering an extra event at that time.

9.8 Evening players – It may be appropriate to ask evening players about returning to face-to-face bridge or continuing with BBO.

9.9 Website – Nil to report

9.10 Finance – Nil to report

9.11 Barry Turner Fund – Nil to report

10. CORRESPONDENCE

In: ACT Registrar-General's letter of 27 May 2020 about COVID-19 & AGMs

Out: Pam's email of 18 May 2020 to Justine Beaumont about the carpark upgrade expense

11. OTHER BUSINESS

The Committee considered the proposed Governance Calendar, which is designed to ensure that the Committee meets its obligations (eg, from the CBC Constitution and By-laws) and doesn't overlook necessary tasks. Lyn will clarify that our Workers' Compensation insurance covers the managers if they are working from home.

12. NEXT MEETINGS

12.1 Next Committee meeting – Monday 20 July 2020, 1.30pm

12.2 AGM date for Calendar - Tuesday 22 September 2020, 5.30pm

Meeting closed 2.40pm
