



Canberra Bridge Club

President Pam Crichton
Secretary Sue Pillans
Treasurer Val Carmody
Manager Kerry Butcher/Keith Jorgensen

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Minutes -Tuesday 14th November 2017 at 5.00 pm

Attendance: Pam Crichton, Sue Pillans, Perelle Scales, Val Carmody, Neil Garvey, Richard Hills, Mary Tough, John Hempenstall, Patricia McDonald, Claire Hughes, John Brockwell, Ian Robinson, Kerry Butcher, Trish Arnold

Apologies: Keith Jorgensen

1. Confirmation of Minutes

The Minutes of the meeting held on 5th October 2017, were accepted. Proposed John Brockwell, Seconded Perelle Scales.

2. Business arising from previous minutes

- Recorders – Peter Grant will act as recorder for next 12 months
- Liquor License -has been renewed, the committee members are now the responsible persons in the club
- OH&S officer for kitchen – Kerrie Butcher has the necessary paperwork
- Boards for summer festival are complete, 5000 boards dealt.

3. President's Report:

- A working bee will be held on the 25th November

4. Managers' Report: (provided)

5. Treasurer's Report: (provided)

- The Treasurer suggested and the committee agreed to move money into a Commonwealth Bank term deposit

6. BFACT Report : (provided)

7. Sub-Committees:

7.1 **Tournament & Calendar:** Tournament Secretary Report provided.

7.2 **Employment & Contracts:** meeting to discuss dealing contract soon

7.3 **House:** - The committee offered their appreciation to John Hempenstall who has completed so many jobs in the clubrooms recently.
- Supplementary air conditioning to be installed in Barry Turner room

- Carpark repairs needed, looking at a BFACT project grant

7.4 Education: Committee agreed to increase cost of lessons to \$75
-Shelia Bird will no longer be able to teach U3A course

7.5 Congress and Social: -Melbourne cup report provided
- Mary Tough and dedicated team were congratulated by the committee on their hard work

7.6 BFACT Representative: Report provided

7.7 Wednesday night: Report of Meeting held on 16/10/17 provided
-Motion to accept report moved by Cathi Bywater seconded by Perelle Scales
-John Brockwell pointed out the table numbers on Wednesday night have not increased significantly with all the work put in by the subcommittee

7.8 Membership and Promotion: Approval was given by committee to change area in front of the manager's room and notice boards

7.9 Website sub-committee:

- List of stakeholders provided "desirables" for online entry form discussed. Some doable e.g. drop down lists of events to enter, will be done from data base, some are not e.g. direct interface with Compscore
- Restructure of menu, amalgamate About Us and Our People pages
- Add an Education page
- No need for migration to secure site at this point

8. Correspondence:

In: Richard Giles, President of Ballarat Bridge Club, thanking us for our warm welcome for their visit

9. Other Business:

-The Clubs charity is MS Society of the ACT, Susan Walters offered to be charity coordinator for the year.

10. Next Meetings:

Thursday 7th December at 5pm

AGM Tuesday 25th September 2018 at 5.30pm

11. Acton Items and Members responsible:

Action item 1: Neil Garvey to investigate new handrail and non-slip strips for front steps. (Follow up from incident of a member's fall)

Action Item 2: Still looking for more bus drivers for Summer Festival

Action Item 3: Secretary to write to member who suggested an extra car park entrance

Action Item 4: Christmas party coordinators are needed, Claire offered to coordinate Monday

12. Long Term Agenda Items:

Partnership promotion

Etiquette policy review

Meeting closed at 7.00pm