

The Canberra Bridge Club Inc.

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MINUTES

Monday 12 May 2014 at 5.30pm

Attendance: Peter Giles, Stephen Fischer, Val Carmody, Pam Crichton, Tony Marker, Lesley Gunson, Mary Tough, Neil Garvey, Jodi Tutty, Leone Moffat, Pamela McKittrick, Sebastian Yuen, Val Holbrook, Paul Sullivan, Fifine Hutton, Sheila Bird.

Apologies: .nil

1. PREVIOUS MINUTES

MOTION: That the amended Minutes of 14 April 2014 be accepted as a true record of the meeting. Moved Val Carmody Seconded Jodi Tutty CARRIED

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

These items were dealt with under the appropriate sections of the agenda.

3. MANAGERS' REPORT

A written report was circulated.

4. TREASURER'S REPORT

The Treasurer's report was tabled.

4.1 Room Hire:

Effective immediately:

Casual Rates for:

Olive Lott Room: \$200 + GST per half-day or evening session, plus a bond of \$100 to be refunded if the room is left clean and tidy and nothing is broken or missing.

Barry Turner Room: \$350 + GST per half-day or evening session, plus a bond of \$100 to be refunded if the room is left clean and tidy and nothing is broken or missing.

BFACT rates:

50% of the casual rates for the Olive Lott and Barry Turner rooms.

Current regular user rates for:

Olive Lott Room: \$125 incl GST per half-day or evening session

Barry Turner Room: \$350 + GST per half-day or evening session

Regular user rates effective 1 July 2014 for :

Olive Lott Room: \$150 + GST per half-day or evening session, indexed by Canberra March to March CPI on 1 July each year.

Barry Turner Room: \$350 + GST per half-day or evening session

4.2 Table Money for Visitors:

MOTION That players who live at least 80 kilometres from Canberra be charged members' rates when playing at CBC Moved Peter Giles Seconded Pam Crichton CARRIED

A brochure will be prepared to send to all clubs.

It would be helpful to have an item in the newsletter clarifying that the concession rate for table money (currently \$8) is intended for pensioners, not seniors. The latter receive a discount in the club's annual subscriptions.

4.3 Barry Turner Fund:

MOTION That the Canberra Bridge Club appoints Ian Thomson, Ian Robinson and Denis Grahame as advisers for the Barry Turner Fund Moved Val Carmody Seconded Pam Crichton CARRIED

Val Carmody, ex officio, will chair this group. The group will prepare a formal investment strategy and a formula for the way in which the income should be spent. The three advisers will have to agree in writing to any change in investment strategy. They do not have the authority to withdraw the money.

4.4 The Insurer:

for our property is now Callidan Insurance, with identical cover at a saving of \$198 for a part year.

5. SUB COMMITTEES

5.1 Membership and Promotion

5.1.1 Sponsorship:

Peter Giles has been selling advertising space in our Calendar to businesses. So far he has raised \$500. He would like to cover the cost of printing the Calendar through such revenue.

One business will consider the idea of sponsorship for the next financial year. When we obtain sponsors we will need a board on which to list them.

5.1.2 Survey:

Access to Survey Monkey was purchased to facilitate the survey. The survey was sent out this afternoon and there have been 90 online responses already. Hard copies are available and announcements are being made at all bridge sessions.

5.1.3 David Beauchamp lectures:

To be announced at Southern Tablelands teams. Entry sheets to go up then. David would like a list of those attending beforehand.

5.2 **Tournament & Calendar**

Seniors Butler Pairs on Thursday mornings:

Concern was expressed about the effect this BFACT event would have on participation in the CBC regular Thursday morning Butler pairs, possibly because communication had not been clear enough.

The CBC tournament secretary made a number of points;

- BFACT events (5 this year) provide red point events during the day, which benefits our members
- BFACT has only charged \$1 extra, rather than the usual \$3 extra for such events at night
- these events were discussed by the CBC committee
- our eclectic event will still run
- the women's pairs was moved to another daytime session to minimize disruption of the Thursday Butler
- it will be played in one field but there will be category winners for different levels
- Sheila will talk to Peter about drawing up a summary of these five events to provide clear publicity. It is hard to list detailed supplementary regulations in advance when the size of the field is not known

5.3 **Employment & Contracts**

nothing to report this month

5.4 **House**

5.4.1 Car park:

It had been expected that the work would be done today. Neil has been chasing the contractor.

5.4.2 Chairs: The new chairs have arrived but are covered in the wrong fabric. The supplier is coming to the club to discuss this matter.

5.4.3 Food Safety registration:

There is a high probability that the club will be inspected for compliance once we register. Club members are trying to correct problem areas eg a new fridge has been purchased.

5.5 **Congress and Social**

5.5.1 Southern Tablelands teams:

The restricted pairs event on this day is for pairs holding less than 200 master points in total. This information will be added to the sign-up sheet.

The publicity has been done, entries are coming in, Peter will order food at Costco. Fifine offered to help on the day. Some more help needed.

5.5.2 Trivia Night: To be discussed further after the Southern Tableland Teams.

5.5.2 Spring Congress:

Work will start on this after the Southern Tablelands Teams but we need to place a flyer on the NSWBA website as advance publicity. Jodi, Sheila and Mary will work on that (Action item 1)

5.5.3 CBC Congresses for 2015:

Preliminary discussions have been held, but people were awaiting Sheila and Roy's return. One possibility is that our Spring Congress become a joint gold point event with BFACT. CBC would be the primary venue but, if numbers were large, we may be able to access extra space at the football club next door. Should this happen we could then expand the Southern Tablelands into an event more like the Spring Congress has been.

5.6 BFACT Report

6. **CORRESPONDENCE**

6.1 Mail in:

Dwyer Dunn re advertisement

Bunzl declining sponsorship and advertising but increasing our discount

Mail Out:

Gordon Henderson re dishwasher for lower kitchen

Kevin Phelan, Good Guys, seeking sponsorship or advertising

TBIB, seeking sponsorship or advertising

William Cole, advertising

Dwyer Dunn, advertising

Lou's catering, seeking sponsorship or advertising

Bunzl, seeking sponsorship or advertising

7. **OTHER BUSINESS**

7.1 Master pointing: Sheila will look into this (Action item 2).

7.2 Privacy policy: Val C does not think the new requirements are applicable to us, but if they are, we would need a policy on this. Perhaps the ABF has a model we could use (Action item 3)

7.3 Signs for the car park: Lesley is awaiting a quotation. The company we had dealt with has closed. (Action item 4)

7.4 Post in the car park has been installed.

7.4 Developing and supporting directors:

After some discussion based on Leone's paper the committee asked Leone to lay out the process through which a new director needs to go, and the ways in which the club can facilitate this (Action item 5). It would help participants to know this in advance. The committee has already approved some payment for assistant directors while they are improving their skills.

Some things that may help in the development of directors:

- resources on manual scoring to enable them to complete exam questions on this
- discussion of difficult rulings in directors' meetings
- a non-threatening assessment of the progress of directors
- a manual for use of the computer for scoring (an old version exists)
- a record of the nature of director calls

7.5 Potential restructure of committee:

Peter feels the committee is unwieldy because it is too large. He has approached

past presidents for their views. The intent would be to sharpen the focus of the committee with more clearly defined roles; some things could be dealt with outside the committee in working groups. Any proposal would need to be circulated to the membership and then voted on at an AGM, to take effect at the following AGM one year later.

7.6 Trash and Treasure: will be held at the club on 6 September. Donated items will be sold in the Olive Lott room. Members may pay for stall space in the car park. This will be advertised in the newsletter nearer the time. Peter is meeting with Janet Kahler to discuss it further. It may be possible to involve the Deakin shops in the day.

7.7 Steel cabinets in meeting room/new shelving:

The committee agreed to Peter's plans to sell these cabinets for \$99 each and to replace them with shelving (\$89 each currently) which holds the boards better. In response to concerns on board security Peter said that it is not possible for players to identify which set is being used for a session.

7.8 New long tables used for functions Committee agreed to Peter buying these lightweight tables at Bunnings for \$340.

7.9 Possible fundraisers: Peter found little interest among members when he floated the idea of a bus trip to Sydney to see a show.

The committee did not respond keenly to the idea of a Sunday lunch with bridge in June. It was thought that it might be better to attract more players to scheduled events like our congresses, perhaps adding different sessions to suit a wider range of players.

7.10 Planning document for expenditure has been circulated for the committee to consider.

7.11 Problem with airlock

Neil pointed out a problem in the airlock area. It constitutes a possible fire risk. The likely cost of fixing it is \$1000.

MOTION that the ceiling tiles in the airlock be replaced Moved Peter Giles
Seconded Val Carmody CARRIED

7.12 MOTION That Peter Giles, Stephen Fischer, Sheila Bird and Pam Crichton be appointed as the members of the Canberra Bridge Club Disciplinary committee
Moved Jodi Tutty Seconded Val Carmody CARRIED

7.13 Defibrillator: some members of the committee would like to remove this item from discussion but others would prefer that it remains on our list of long term agenda items.

7.14 Focus Group: no committee focus group will be held at this stage

8. **NEXT MEETINGS**

Monday 2 June 2014 5.30pm

Monday 7 July 2014 5.30pm

Meeting closed at 7.15 pm.

ACTION ITEMS and Members responsible

Action item 1: place a flyer for the Spring Congress on the NSWBA website (Jodi, Sheila and Mary)

Action item 2: check on master pointing (Sheila)

Action item 3: check privacy requirements and wording for membership forms from the ABF (Pam, Val C)

Action item 4: investigate the cost of improving our signage (CBC name and warning trespassers) (Lesley)

Action item 5: set out the process through which a new director needs to go, and the ways in which the club can facilitate this (Leone)

LIST of LONGTERM AGENDA ITEMS

July:

Financial arrangements re cheque signing, any wish for a constitutional amendment

October:

Club closure, eg Friday nights during the Summer Festival, Good Friday.

Club closure over Christmas, New Year period