



Canberra Bridge Club

Committee Meeting
Minutes
15 JUNE 2026, 17:10

1. OPENING

1.1 HOUSEKEEPING

Mary Tough opened the meeting at 17:10.

The Committee congratulated Kate Latimer on winning the teams event at Illawarra.

1.2 ATTENDANCE AND APOLOGIES

ATTENDEES: Mary Tough (President), Alison Russell-French (Vice President), CJ McKenzie (Secretary), Rob Hurst, Kate Latimer, Nicole Finn, Lucy Stevenson.

APOLOGIES: Stephen Fischer, Jenny Bergin.

1.3 CONFLICTS OF INTEREST

No new conflicts of interest were declared.

1.4 CONFIRMATION OF THE PREVIOUS MINUTES

The minutes of the May 2026 Committee meeting were confirmed.

Moved: Kate Latimer

Seconded: Rob Hurst

1.5 ACCEPTANCE OF NEW AND RETURNING MEMBERS TO THE CBC

The Committee accepted the following new and returning members:

- Debbie Adams;
- Rajan Richards;
- Veronica Blazely;
- Robyn Seth Purdie;
- Helen McCormack.

Moved: CJ McKenzie

Seconded: Alison Russell-French

2. 5TH ASIA CUP BRIDGE CHAMPIONSHIP 2026 – BARRY TURNER FUND SUBSIDIES

The Committee noted the achievement of the CBC members who had qualified to represent Australia at the 5th Asia Cup Bridge Championship 2026 and congratulated them on their accomplishment.

The Committee considered the proposed Barry Turner Fund subsidies for eligible players.

MOTION: That the Committee approve payments to eligible players of \$1,200 per player, upon confirmation from a player that:

- (1) they request the support of the Barry Turner Fund;**
- (2) they have qualified by participating in the relevant Australian Qualifying Event; and**
- (3) they have or expect to accrue a personal financial cost of \$1,200 or more by participating in the tournament.**

Moved: Rob Hurst

Seconded: Alison Russell-French

CARRIED.



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Action: Secretary to contact the eligible players to progress payments from the Barry Turner Fund.

The Committee noted that a revised Barry Turner Fund policy paper remains outstanding.

Action: Request Jennifer Yates to progress the revised Barry Turner Fund policy.

3. BUILDING

The Committee discussed the future of the CBC building.

The Committee noted the difficulty of considering the physical condition of the building together with the broader strategic questions regarding the Club's future, revenue, reserves, accessibility and long-term premises options.

Kate Latimer sought to divide the issue into smaller parts and noted the previous options that had been identified.

Alison Russell-French proposed obtaining a building report to support further Committee consideration of the condition of the building and possible future decisions. Lucy Stevenson strongly supported the proposal. CJ McKenzie also supported the proposal.

Nicole Finn noted that a quote for a disability access ramp had been booked for the following day.

The Committee noted that recent repairs, including rectification of the water leak, had imposed significant financial costs on the Club.

Action: Secretary to obtain three quotes for a building report to support Committee consideration of the condition of the building and future options.

4. CLUB SPONSORSHIP MODEL

The Committee considered the sponsorship proposal prepared by Kate Latimer.

The Committee thanked and congratulated Kate for her work on the proposal.

MOTION: That the Committee accept the sponsorship proposal.

Moved: Kate Latimer

Seconded: Alison Russell-French

CARRIED.

5. OUTSTANDING ACTION ITEMS

The Committee reviewed the outstanding action items.

The Committee noted the following updates:

- Mollymook RealBridge partnership: Rob Hurst will return to the Committee with a further detailed proposal.
- The action requiring Committee members to send Jenny Bergin information to enable a productive workshop was removed.
- The action regarding bike rack options was completed.
- The action regarding the Health and Safety Policy was removed.
- The query regarding the \$20,000 deferred income item has been completed.
- The collection of historical building maintenance and upgrade materials has been completed.
- CJ McKenzie and Seb are continuing to consider options regarding professional website services.

Action: Rob Hurst to return to the Committee with a further detailed proposal regarding a Mollymook RealBridge partnership.

6. SUB-COMMITTEE REPORTS

6.1 CONTRACTS AND EMPLOYMENT

The Contracts & Employment Sub-Committee report was noted.



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The Committee noted the extension of Elizabeth Yoo's Finance Manager trial.

CJ McKenzie noted concerns regarding an increase in errors in the finances and an inability to obtain clear explanations of the finances.

The Committee noted that financial reports had not been provided for the Committee meeting.

Mary Tough also noted concerns regarding apparently late BAS statements and incorrect PAYG statements.

6.2 EDUCATION

The Committee considered the Education Sub-Committee report and the proposed remuneration arrangements for further workshops.

The Committee noted that the contract amendment will be informed by further review and additional information regarding those impacts.

The Committee supported the proposal for learning/refresher workshops be conducted by teaching staff for Club members and ratified the remuneration arrangement applied to the trial workshops conducted in March/April and approve the proposed remuneration structure for future workshops.

Action: It was resolved that the C&E Sub Committee meet and come back to the Committee with a Profit-Share Arrangement to be discussed at the July meeting.

MOTION: That the Committee endorse the proposal for learning/refresher workshops to be conducted by teaching staff for Club members and ratify the remuneration arrangement applied to the trial workshops conducted in March/April.

Moved: Alison Russell-French

Seconded: Rob Hurst

CARRIED.

Alison Russell-French advised that she would pursue a further radio spot in advance of the July beginners' classes.

Action: Alison Russell-French to pursue a further radio spot in advance of the July beginners' classes.

6.3 TOURNAMENT

Rob Hurst advised that additional Bridgemates and bidding boxes would be purchased.

The Committee confirmed that it was comfortable with the purchase, noting that it was within the Manager's spending delegation.

6.4 GOVERNANCE AND ETHICS

No report was provided.

6.5 YOUTH

The Committee approved reimbursement of Suz Wilkinson's First Aid course costs.

MOTION: That the Committee reimburse Suz Wilkinson for the cost of her First Aid course.

CARRIED.

The Committee noted youth activities and the upcoming youth events outlined in the papers.

7. PRESIDENT'S UPDATE

The President's Update was noted.

Alison Russell-French asked about declining table numbers in the Wednesday morning A Grade section. It was noted that some players had indicated they may no longer play because of the disappointing field.

The Committee confirmed that the session may be run as the director decides at their discretion, including combining graded sections if appropriate.



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The Committee discussed recognition of Barb Toohey's retirement from teaching at the Club.

Kate Latimer proposed a small trophy-style token acknowledging Barb's years of service, as well as a card or guest-book-style arrangement for members to sign.

Action: Kate Latimer to investigate an appropriate recognition item for Barb's retirement from teaching, and arrangements for a card or guest-book-style message for members to sign.

8. MANAGER'S REPORT

The Manager's Report was noted.

The Committee confirmed that CBC expects all sessions to run as normal during the ANC.

The Committee noted that directors should ensure that any absences are notified to Elizabeth Yoo with sufficient notice to allow replacement arrangements to be made.

9. CORRESPONDENCE

The Committee noted that one nomination had been received from Chris Sheen for the 2026–2027 Club Charity, and that a response had been sent thanking Chris for the nomination.

10. OTHER BUSINESS

The Committee noted the updated Risk Matrix.

The Committee noted the World Bridge Federation Teaching Program and the ABF request that clubs distribute information regarding the program to teachers.

The Committee thanked Meurine Thomas for the many cakes she has provided, which have raised substantial funds for the Club's charity.

The Committee noted that the Club Christmas lunch will be held on 18 December 2026.

11. DATE OF NEXT MEETING AND MEETING CLOSE

The next Committee meeting is scheduled for Thursday 21 July 2026 at 17:00.

Mary Tough closed the meeting at 19:20.