

# The Canberra Bridge Club Inc.

*President* Stephen Fischer  
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## MINUTES

**Monday 17 June 2013 at 5.30pm**

Attendance: Stephen Fischer, Peter Giles, Neil Garvey, Pam Crichton, Tony Marker, Lesley Gunson, Jodi Tutty, Andrew Kettle, Ann Pettigrew, Di Hawke.

Apologies: Ruth Gallagher, Sebastian Yuen, Niek Van Vucht, Rowan Bergin.

1. PREVIOUS MINUTES MOTION: That the Minutes of 13 May 2013 be accepted as a true record of the meeting. Moved Peter Giles Seconded Neil Garvey CARRIED

### 2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

2.1 Action item 1: Spending priorities: there are no items rated as critical; however the computer or security system would be so rated should either break down. The car park is a priority for the next financial year, especially the section designated for use by those who are disabled. It was suggested that we put in a concrete slab for the disabled area. The concrete will last longer than bitumen and will clearly mark the area. It might be possible to get a matching grant from the ACT government to cover the cost of this area. Lesley will look into this possibility and check with Earl Dudley about the procedure for the funding of the chair lift in the hall. Others have suggested that patching the bitumen every year is a more practical approach than completely re-laying the car park after a number of years. Jodi will ask Henry Hudson for more information on this. Neil will get quotations for concrete and for bitumen patching. The ABF charges 5% interest on its loans – not advantageous for us. It was suggested that the club might approach the ACT government to convert some of the public spaces at the back of the club into 'disabled only' ones.

Better sunscreen blinds in the Barry Turner room, a curtain for the cupboard in the foyer, refurbishment of the ladies toilets and painting or rendering the Olive Lott room are other items of importance.

Stephen will circulate an updated list.

Action Item 2: There were no suitable chairs in the last auction but there will be another auction on 20 July.

Action item 3: The LED lights are currently on a ship. Lesley will try to pay the bill before the end of June so that we are eligible for the energy-saving rebate in this financial year.

Action item 4: Stephen and Christie will have a small working bee in July to

clean the ovens. They will ask others if necessary.

Action item 5: Beginners: Jodi reported that retention after Beginners' classes is a problem. She and Val have been phoning to ask people why they don't return after classes. Jodi feels it is important to keep in touch with recent beginners, but it should not be the manager's job. We need to manage the jump from a short lesson and nine boards to a full session of 24/28 boards. We should offer a beginners/intermediate bridge option at all the functions we hold.

Action item 6: An information pack for new players is still to be developed.

2.2 the Southern Cross Club will respond to our grant application in August.

### 3. MANAGERS REPORT

A written report was circulated.

Lesley and Val attended a breakfast at which the issue of energy efficiency was discussed.

It was suggested that a reminder be placed in the newsletter about locking up the club carefully after sessions. Stephen Mendick and Val Carmody are happy to be on the call list for the security company.

Stephen Fischer has contacted a website designer. It will be necessary to change our service provider if we go down the track suggested by Christy.

David Beauchamp is not concerned about an upper limit in numbers for those attending his lessons on June 28 and 29.

In relation to the building inspection the Treasurer suggested that if the company offering the cheapest price seemed suitably qualified then we should accept that one.

Neil said that we should have under-floor termite treatment in any case, as recommended by the termite mound remover.

### 4. TREASURER'S REPORT

A written report was circulated.

Playing and entry fees are down 1% compared to the same period in the last financial year. Expenditure is up but new honour boards and trophies are one-off expenditures.

The balance is positive before depreciation and capital expenditure.

The club last put up table money 2 years ago, and wanted to wait for 3 years as we want to raise it in \$1 increments. The Treasurer suggests next January or next July. Annual subscriptions are not a big revenue raiser. Bequests were raised as a possible source of revenue. We need to have information available and a contact to whom people can speak.

### 5. SUB COMMITTEES

#### 5.1 Membership and Promotion

discussed earlier under Action Item 5.

#### 5.2 Tournament & Calendar

Changes to the qualification processes for the Open team for the ANC are being discussed in BFACT.

### 5.3 Employment & Contracts

Peter hopes to have new contracts for directors signed by 22 June, except for those who are away. The contracts will commence on 1 July, with no end date, Two weeks notice can be given both ways. If someone does not direct for 12 months then a new contract and at least one shadowing session would be required.

### 5.4 House

The committee liked the material that Sue Welbourn has selected for table covers for the main room. Sewers will be needed to make the cloths.

### 5.5 Congress and Social

5.5.1 Southern tablelands teams: Jodi Tutty thanked Peter Giles for his big contribution to the food and Julia Hoffman and Pam Crichton for their help on the day.

5.5.2 Ann Pettigrew and Peter Giles will discuss the catering for the David Beauchamp classes

5.5.3 the club needs to keep the American bridge players visit in November in mind. With a view to this Peter has ensured we have 140 plates and sets of cutlery.

### 5.6 BFACT Representative.

The Gold Point congress is being run by John Brockwell in early October.

## 6. CORRESPONDENCE

**In:** Di Elliott on a proposed fundraiser for the Red Cross Migration Support Program. She would like to hold this event in June 2014.

The committee agreed that a hiring for a charity, at a member's request, should be charged \$175 a day (ie half the usual \$350). The premises must be left clean and tidy including all areas of the kitchen, including the ovens.

A non-member request for a charity will be charged the usual rate of \$350 per day.

A bond should be taken for every hiring to allow for breakages, loss and additional cleaning costs.

Stephen will respond to Di Elliott.

**Out:**

## 7. OTHER BUSINESS

## 8. NEXT MEETING

Monday 8 July 2013 at 5.30pm in the Clubrooms.

Meeting closed at 6.55pm.

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### **ACTION ITEMS and Members responsible**

Action Item 1: consider our priorities for club building improvements, based on an updated document to be circulated (Stephen) and further information ( Neil and Jodi)

Action item 2: purchase and installation of LED lights (manager and Neil)

Action item 3: information packs for new players (Stephen and Jodi)