

The Canberra Bridge Club Inc.

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MINUTES

Monday 11 March 2013 at 5.30pm

Attendance:

Peter Giles (vice-president), Pam Crichton, Ruth Gallagher, Di Hawke, Ann Pettigrew, Tony Marker, Jodi Tutty, Niek Van Vucht and Lesley Gunson (Manager).

Apologies: Stephen Fischer, Andrew Kettle, Sebastian Yuen, Neil Garvey, Rowan Bergin and Val Holbrook.

1. 1.

Lesley Gunson SECONDED Jodi Tutty CARRIED

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

2.1 Air conditioner

The club is trying to engage someone who will undertake an independent assessment.

2.2 The following relates to the Action Items from the previous meeting.

Action items 2-5:

email input from Neil

Recommended Items for top room:

-Remove the proliferation of historical records on the walls and replace with the transparent-type used in main hall. [Before replacement of records on walls, they should be painted similar to the passageway leading to the small hall.]

-Modification of the storage facilities on East wall, including changing the top of the units so that it allows more natural daylight light into the room. I suggest this be done by modification and inclusion of a 45 degree sloping top to the units. This will also make it non-easy to store junk on top.

-Rationalisation of the use of the storage spaces, as it appears that outside users are using them as a historical archive, whilst the CBC archives are consigned to the underfloor area. [Policy decision needed here.]

-Paint the internal walls similar to the passageway leading to the small hall. This can be something done progressively even via working bees if necessary. The hall [Olive Lott room] is suitable for it not to be done in one-hit.

-Remove the air filtration system which is now redundant.

1. Action item 6:

2. In relation to the cost of a defibrillator several points were made:

3. that we need a list of priorities – to be placed on Agenda for April. For example, if

numbers continue to grow on Mondays and Wednesdays the upstairs room would be needed, and therefore more chairs and better tables and blinds might be a priority; that last year Stephen Fischer drew up a likely three-year expenditure plan; that action on a defibrillator needs to be considered in light of our strategic plan (which Sebastian is working on); that we could fund a defibrillator by a specific fundraiser or through a grant. Neil mentioned the Canberra Labor Club and the Canberra Southern Cross Club had application forms for such funding on the web, with a deadline possibly in April. Lesley said she would check. Applications for the government funding scheme will not open till at least May.

Action item 6:

Neil and Peter held a working bee, cleaning out the storage area under the building. Various people have worked on the cupboards in the upstairs room.

Action item 7:

Jodi Tutty reported that the planned meeting on pathways could not be held.

Action item 8:

Val Holbrook will provide table numbers information next month.

Action item 9:

A photo of our switchboard was sent to the group looking at our energy efficiency. No further information available.

Action item 10:

Neil Garvey has contacted the Department of Defence about chairs, awaiting their response. Tony Marker agreed to check auction advertisements in the Canberra Times as another possible source of chairs. Lesley undertook to ask the Bateman's Bay bridge club about the bowling club closing.

Action item 11:

It was confirmed that the Southern Tablelands teams is a one day event, Jodi the convenor. After various comments were made a sub-committee (Jodi, Di, Ann and Tony) was formed to consider the options for the Spring Congress and to report back in April. A similar planning group can then be appointed for the Christmas parties.

1.

1. 3. MANAGERS REPORT

1. The Managers provided a written report to the Committee prior to the meeting.
2. Lesley said she would follow up on the air conditioner.
3. A proposed new scoring system, Compscore2, is welcomed by Sean, Keith and Bruce, as being more user-friendly and allowing easier set up of movements. It is not, yet, compatible with the Alan Woods rating system. The committee approved moving to the new system, organising training sessions for it, and resuming the Alan Woods rating system when the new system supports it. Lesley to ask Sean how soon this can be done.
4. Availability of directors is a major concern, especially in a period in which Keith, Jeanette and Rick will be away at the same time.
5. Max Mullamphy will start directing on Saturday. Sally Barber would like practical training with a director. It was suggested trainees could have 2 to 5 such sessions for which

they would be paid 60% of a director's fees. Ann and Peter willing to help in difficult periods.

1. **4. TREASURER'S REPORT**

2. No report this month

5. SUB COMMITTEES

1. 5.1 Membership and Promotion

see Action item 7 above

5.2 Tournament & Calendar

Changes on the program have been made on the web.

3. 5.3 Employment & Contracts

Peter is drawing up new director contracts, ready for June.

5.4 House

under action items 2-5 above

5.5 Congress and Social

discussed under Action item 11 above

5.6 BFACT Representative.

no report

6. CORRESPONDENCE

In: Ella Beer about cushions for chairs but she has since found them
Jill Cromer on selection for GNP, wanted her comments to go to the ABF.

Out: thanks to the following people for their donations to the raffle:
Roxanne Volkert, Changes Hair Studio,
Bistro, Deakin Football Club,
Iori Restaurant, Deakin Football Club,
Gill Parsons
Connie Treloar
Jill Cromer on GNP
Odette Mayne on Friday night arrangements
John Brockwell and chair tournament committee of ABF sending Jill Cromer's initial
letter
Peter Murer, thank you for wheelchair (phone)

7. OTHER BUSINESS

7.1 commemoration of club members who have died

The policy drawn up by an earlier committee was circulated and agreed to. If members want to hold a memorial function in the club for another member, they would be welcome

to do so without venue hire costs, provided the manager cleared that the date did not clash with other users and that the event was not a committee responsibility.

7.2 'Ask the Director' segment in newsletter

It was considered a good idea -- perhaps not in every newsletter. Could ideas be gleaned from the Australian Bridge Directors' newsletter. Rick might be able to help with this.

7.3 Hygiene issues, including smoking

The committee agreed that we need to draw attention to expected standards via the newsletter and a notice on the board before individuals can be approached. Ann Pettigrew said she would circulate documents relating to a Code of Conduct and Etiquette -- perhaps we could add to these two documents.

7.4 request from Finesse West Tours to bring 42 players to the bridge club on Monday 11 November for dinner and bridge for a charge of \$65 per head. It was agreed we should do this, at the time encouraging extra CBC members to attend on that night. This was done successfully some years ago.

8. NEXT MEETING

Monday 8 April 2013 at 5.30pm in the Clubrooms.

Meeting closed at 6.58pm.

ACTION ITEMS and Members responsible

Action item 1: independent assessment of air conditioner (Neil/managers)

Action Item 2: Put together list of items from the Strategic Plan which could be implemented quickly and circulate to Committee. (Sebastian)

Action Item 3: information on three-year financial plan created last year (Stephen)

Action Item 4: List of our priorities for club building improvements (committee)

Action item 5: ways of funding the defibrillator, e.g. grants (Lesley)

Action item 6: ways of procuring chairs inexpensively (manager/Neil/Tony)

Action item 7: draft framework for information and pathways for members (Jodi)

Action item 8: suggestions for format of Spring Congress (sub-committee)

Action item 9: further information on energy efficiency (Val/Neil)

Action item 10: best night for nationwide events – discuss with directors (Niek)

Action item 11: smoking and hygiene notices