



# The Canberra Bridge Club Inc.

**President** David Hoffman  
**Secretary** Ruth Gallagher  
**Treasurer** Andrew Kettle  
**Manager** Molly O'Donohue/Philip Thompson

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## MINUTES

Monday 6 September 2010 at 5.30pm

### Attendance:

Val Carmody (Vice President) (Chair), Ruth Gallagher (Secretary), , Niek Van Vucht, Rhonda Thorpe, Tony Marker, Andrew Kettle, Molly O'Donohue and Philip Thompson.

**Apologies:** David Hoffman, Peter Giles, Eta Rogoyska, Judy Macklow, Sue Welbourn, Val Brockwell

### 1. PREVIOUS MINUTES

MOTION: That the Minutes of 12 July 2010 be accepted as a true record of the meeting. MOVED Niek Van Vucht SECONDED Rhonda Thorpe

**CARRIED**

### 2. BUSINESS ARISING

2.1 Honour Boards - It was agreed to await David's return to consider the next steps.

### 3. MANAGERS' REPORT

3.1 There was nothing to report.

### 4. TREASURER'S REPORT

The Treasurer provided his report for the Financial Year(FY) 2009/10 (*Attachment 2*). He noted that income was up in the FY 2009/10 due to increased table money, entry fees and event income. Table numbers had continued their upward trend in the year. Expenditure had increased reflecting higher direction, teaching and management costs and ABF and BFACT charges. Cash on hand had increased by \$14,000. He recommended that nothing needed to be done in regard to subscription fees this FY but suggested that the new Committee should consider this for FY2011/12. As well the Treasurer recommended keeping table money the same. However, he said that the Committee should consider increasing the rates for the room hire of the Upper Room as this had not been done for 5-6 years.

MOTION: That the Committee support an increase in rental rates for the Upper Room with the actual amount to be agreed by the President, Vice President and Treasurer.

MOVED Ruth Gallagher SECONDED Rhonda Thorpe  
**AGREED**

## **5. COMMITTEE**

### **5.1 House**

The House Subcommittee's report is at *Attachment 1*.

5.11 New microphones had been installed. The Manager said that while they were working there may be a need to look at replacing the existing system and possibly getting a wireless microphone.

5.12 The boom gate has been painted but Philip had to retouch the paint work after vandalism.

5.13 Lights had been installed in the parking area to improve the security for players vehicles at the approved cost of \$2,192.

5.14 Window cleaning of all the building's windows was being undertaken on Tuesday 7 September.

### **5.2 Teaching**

5.21 Rhonda advised that the status of the advanced lessons would need to await David's return.

### **5.3 Tournament & Calendar**

5.31 The CBC would be adopting the Alan Woods Rating system but the Committee was unsure what needed to be done to implement it. It was suggested that software would be available, probably from BFACT, and this would then be used to allow session results to be uploaded into the database being managed by Paul Marston from which the ratings for members can be determined. Val Carmody was going to talk with Sean to see what was happening and what needed to be done.

5.32 The Club GNP heats to qualify for the regional final includes a Monday and Wednesday evening, and two scheduled heats on Sunday 26 September. However, there has been an overall lack of interest in the event and no-one has signed up for the Sunday segment. Players are required to play at least 3 sessions to be eligible to qualify for the regional final. If there are insufficient numbers for the Sunday sessions then the Committee agreed that it should be cancelled.

5.33 The Tournament Director has completed his report for the AGM. Val Carmody asked for a copy so she could see the reports prior to the AGM.

5.34 It was agreed that the preparation of the Calendar and booklet for 2011 should be on the agenda for the next Committee meeting. There was some discussion about setting a cut off date for members to pay if they wish to be in the booklet for 2011 and what this should be. The issue of putting up the calendar on the webpage and notice board for forward months rather than just the current month only was raised as well as the removal of older events. This would be discussed at the next Committee meeting

### **5.4 Employment & Contracts**

5.41 A list of Directors had been placed on the CBC website.

### **5.5 Congress and Social**

5.51 Keith Huggan has agreed to be the Convenor for the Spring Congress being held from 17-19 September. The Manager said that she would provide Keith with a list of things which the Convenor needed to address. All was under control in relation to the catering.

5.52 Organisation for the Melbourne Cup function would await Peter's return from holidays.

## **5.6 BFACT Representative**

### **5.7 Finance**

5.71 It was agreed that membership fees for 2011 be the same as for 2010 and that a motion to this effect be put forward to the AGM for their agreement.

5.72 The Treasurer's report for the AGM has been prepared and the Financial report for the FY2009/2010 will be posted on the notice board for member consideration prior to the AGM.

5.73 The Committee agreed to support financially the CBC's participation in the GNP regional finals and the final in January. This would be along the lines of last year which was a total amount of \$600, half being paid to assist pairs in the regional final and the remainder for the event in January. Last year, pairs playing in the regional final were expected to meet the difference between the fee for the event and the CBC contribution themselves. This item will be on the agenda for the October Committee meeting once the number of CBC participating pairs is known. It was agreed that this should not be more than eight pairs.

## **6. CORRESPONDENCE**

**In:** Email from Roy Nixon re the Alan Woods Rating system.

**Out:**

## **7. OTHER BUSINESS**

7.1 The Agenda for the AGM on 26 September was approved by the Committee, as drafted.

MOTION: That the Agenda for the AGM be agreed, as drafted, and made the Agenda for the AGM.

MOVED Niek Van Vucht SECONDED Tony Marker

7.2 Nomination forms have been made available and nominations are being sought for committee members. These have been posted on the Notice Board. 7.3 Notification of the meeting has been posted on the Notice Board and members advised by email through the Manager's regular newsletters. Reports from the President, Tournament Secretary and Treasurer have been or are being prepared.

7.4 A nomination was been received for an Honorary Life Membership of the CBC to be submitted with the Committee's agreement in line with the normal procedure, to the AGM for their consideration and support. Molly provided the supporting documentation to support the nomination of Ella Beer based on the ongoing support she has, over many years, provided to the Club. The Committee agreed to this being put forward as an agenda item for the AGM.

## **8. NEXT MEETING**

Monday 11 October at 5.30pm in the Clubrooms.

Meeting closed at 6.50pm.

**House Report**

Carpet Choice installed new commercial grade carpet and underlay in the top bridge room on 14 July for the cost of \$8567 as per accepted quote

Upgraded outdoor night lighting has been installed to improve the security of players' cars at the approved cost of \$2,192

The managers organized and had the boom gate repainted at a cost of \$700. A new temporary additional sign has been installed to RHS hinged side of the gate to see whether it's worthwhile getting a permanent sign made. The boom gate paint has since been vandalized and I have purchased some anti-rust touch-up paint which Philip has agreed to spray on a day greater than 10 degrees.

A quote has been accepted for the cleaning of all the building's glass, window frames (and insect control in these areas) for \$410 plus GST. A date for this work to be done has been set with the managers. The tradesman is to show his current insurance cover before he starts work.

Damaged ceramic tiles in the men's and ladies toilets are to be repaired/replaced as per my discussion with the ceramic tiler. He will provide extra tiles as necessary. Attention will also be paid to the 'damp' wall in the ladies' toilets behind the urinal. New sanitary grade silicone will be applied in specific areas around the urinal. Repairs are expected to cost in the vicinity of \$300. The VP will also be checked as a possible water entry point. A date has been set with the managers for this work to be done.

Sue Welbourn  
House Sub Committee