



Canberra Bridge Club

Canberra Bridge Club Committee Meeting

Meeting Minutes

24 September 2025

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1 MEETING OPEN AND ATTENDANCE

1.1 MEETING OPEN

Mary Tough opened the meeting at 13:55.

1.2 ATTENDANCE

Mary Tough (President), Alison Russell-French (Vice President), Treasurer (Jenny Bergin), Liam Minogue (Secretary), John Brockwell (Tournament Secretary), Elizabeth Yoo (Manager), Steve Geddes (Finance Manager), Ian Robinson (from 3:00 PM), Vanessa Brown, Barbara Bialowas, Stephen Fischer.

1.3 APOLOGIES

No apologies.

2 CONFLICTS OF INTEREST

No new conflicts of interest were declared.

3 CONFIRMATION OF THE MINUTES OF MEETING 20 AUGUST 2025

MOTION: That the minutes of the meeting 20 August 2025 be accepted as true record of the meeting, with amendments.

Moved: Stephen Fischer

Seconded: John Brockwell

CARRIED.

4 ENDORSEMENT OF MOTIONS IN ADVANCE OF THE AGM

The following motions will be tabled at the AGM on 14 October 2025. They have been implicitly approved by the CBC Committee (via the approval of the budget) but not officially endorsed.

Motion 1:

That Anthony Wilson of Accountability be appointed the Auditor for the Canberra Bridge Club Inc. for 2025-2026.

Motion 2:

That from 1 January 2026, the Joining Fee of the Canberra Bridge Club Inc. be \$15 (including GST) except for concession and distance members who will pay \$5 (including GST) and that there will be no joining fee for anyone under twenty-six (26) years of age.

Motion 3:

That the 2026 annual subscription to the Canberra Bridge Club Inc. be \$90 per annum (including GST) except for:

- (a) concession members (e.g., disability support or aged pensioners);*
- (b) distance members (e.g., persons who reside permanently more than eighty (80) kilometres from the Canberra General Post Office); and*
- (c) at the discretion of the Committee, other persons experiencing hardship;*

Who will pay \$44 per annum (includes GST); and



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(d) *persons who join after 30 June 2026 and before 1 October 2026, who, if paying the full rate, will pay \$44 and, if paying the concession rate, will pay \$33;*

(e) *persons who join after 30 September 2026, who will pay the full relevant annual subscription but whose membership will be valid until 31 December 2027;*

Persons joining as non-home club members will be entitled to an additional deduction representing the affiliation fees to the ABF and to BFACT; and

Persons under the age of 26 years at 1 January 2026 will receive free membership.

MOTION: That the above three motions be endorsed by the CBC Committee and tabled at the AGM 14 October 2025.

Moved: Jenny Bergin

Seconded: Alison Russell-French

CARRIED.

5 MANAGERS REPORT

6 ACTION ITEMS ARISING

(Those items not included in any given Sub-Committee)

6.1 BOARD DEALING FOR THE ANC

Proposal being finalised to be sent to the conveners

6.2 GOVERNANCE OF THE BARRY TURNER FUND

Ian was not present at the time of this item, however it has been discussed in the Treasurer's Report.

6.3 BOARD DEALING FOR THE SOUTH CANBERRA BRIDGE CLUB

Ian was not present at the time of this item, however it was discussed in Other Business.

6.4 EVENTS HELD AT THE CBC DURING THE ANC 2026

Ian was not present at the time of this item. It was briefly discussed later in the meeting when Ian joined, on a tangential conversation. The CBC may look to sponsor an event of the 2026 ANC held in Canberra.

[1 - Mary to find out details/cost for sponsoring an event at the CBC AGM.](#)

7 PRESIDENT'S REPORT

7.1 AGM PREPARATIONS

AGM Preparation has been completed and the Notice of AGM was circulated on 23 September 2025. Alison Russell-French will be an apology for the AGM.

7.2 ACCEPTANCE OF NEW AND RETURNING MEMBERS TO THE CBC

The Constitution of the CBC requires the acceptance of new and returning members to the Canberra Bridge Club. The new members since the last CBC Committee Meeting were:

(a) Lesley Still;

(b) Stephen Murphy;

(c) Jim McMahon;

(d) Marty McGuire;



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- (e) Heike Elvers;
- (f) Zach Holmes;
- (g) Lauren Jameson;
- (h) Sonia Fiorenza;
- (i) Cheryl Le Mesurier;
- (j) Madeleine Male;
- (k) Robyn Quach; and
- (l) Aaron Kendal.

MOTION: The Committee accepts and confirms the above listed names as members of the Canberra Bridge Club.

Moved: Mary Tough

Seconded: Malcolm Carter

CARRIED.

7.3 TABLE NUMBERS

Consistent with yearly trends. Fundamentals players will be “rolling off” into duplicate sessions in the coming months.

7.4 BFACT AGM

To be held this Friday 26 September 2025.

7.5 VIRTUAL ACCESS FOR THE AGM

The Committee will arrange for zoom access for members to participate in the CBC AGM 2025. This must be endorsed by a motion.

MOTION: The CBC AGM 2025 will be held face to face, with additional access via a video conferencing software.

Moved: Stephen Fischer

Seconded: Mary Tough

CARRIED.

2 - Vanessa will arrange for the set-up for the video conferencing software (likely Zoom) for the AGM 2025.

8 TREASURER'S REPORT

8.1 EXPENDITURE FOR CHRISTMAS DECORATIONS

MOTION: The Committee approves up to \$2,000 be spent on replacement Christmas Decorations for the Club.

Moved: Jenny Bergin

Seconded: Mary Tough

CARRIED.

Member of the Committee believe that the purchase of high-quality decorations will be an investment for the Club and be functional for twenty years of use.



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Liam Minogue (minuter) requested his vigorous objection to the amount of money spent me noted for the record.

8.2 RATES OF PAY

MOTION: The Committee approves a wage increase pegged to CPI for relief teachers (less experienced, below Senior Teacher level) of 2.40% effective 1 August 2025.

Moved: Jenny Bergin

Seconded: Alison Russell-French

CARRIED.

3 - As an action item for the incoming Committee, ensure that all relief teachers have an updated Contract of Employment with the CBC.

8.3 ENDORSEMENT OF THE AUDITED FINANCIAL STATEMENTS FOR THE AGM

Ian Robinson joined the meeting at 3:00 PM.

The CBC has received a final copy of the audited financial statements of the Club, to be presented to members at the AGM (and made available 7 days prior on 7 October 2025).

MOTION: The Committee accepts the auditor's report outlining the financial statements for the financial year ending 30 June 2025 for review by members at the AGM on 14 October 2025. Members of the Committee declare that, in the Committee's opinion:

(a) there are reasonable ground to believe that the registered entity is able to pay all of its debts, as and when, they become due and payable;
and

(b) the financial statements and notes satisfy the requirements of the Associations Incorporation Act 1991.

The financial statements will be signed in accordance with 73(1)(c) of the Associations Incorporation Act 1991 by Mary Tough and Jenny Bergin and dated this day 24 September 2025.

Moved: Jenny Bergin

Seconded: Alison Russell-French

CARRIED.

8.4 BARRY TURNER FUND

A report has been prepared for the AGM outlining the status of the Barry Turner fund in 2024-2025.

The Barry Turner fund has moved to a Westpac share trading account. For oversight purposes, the Committee will appoint an advisor to review decisions made by the Barry Turner Fund Committee. This advisor will not be a member of the Barry Turner Fund Sub-Sub-Committee, nor the CBC Committee.

An updated version of the Barry Turner Fund Policy will be drafted to reflect the role of this advisor. At this stage, it is believed that their powers will be limited to review only, subject to the approval of an amended Barry Turner Fund Policy.



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MOTION: The Committee appointed Steve Geddes as an advisor to the Barry Turner Fund Sub-Committee

Moved: Ian Robinson

Seconded: Vanessa Brown

CARRIED.

[4 - G&E Committee to include the "Advisor" role in their review/re-drafting of the Barry Turner Fund Policy.](#)

8.5

MOTION: The Committee considered the Treasurer's Report for 20 August 2025 and resolved that, in the opinion of the Committee, that CBC is able to pay its debts as and when they fall due and payable.

Moved: Jenny Bergin

Seconded: Stephen Fischer

CARRIED.

9 FINANCE SUB-COMMITTEE

No report.

10 TOURNAMENT SECRETARY'S REPORT

10.1 GNOT PREQUALIFYING FINAL UPDATE

13 pairs won a pre-qualifying entry (fee paid) for the GNOT Qualifying Gala Pairs event. Six of those pairs participated.

10.2 RECONCILIATION DAY CONGRESS

John, Alison and Vanessa to discuss how the CBC might appropriately put on a Reconciliation Day Congress in 2026.

10.3 SOUTHERN TABLELANDS CONGRESS

Re-scheduled for 27-29 March 2026.

10.4 CALENDAR SUB-COMMITTEE

Organisation has begun for 2026. Members of the Sub-Committee will feature Niek Van Vuct, president, managers, John Donovan and Jodi Tutty.

11 HOUSE SUB-COMMITTEE

11.1 ROOF

Plumber's review of the Olive Lott room revealed a potential source of the leaks. Two quotes were sought in the \$12,000-\$18,000 range. These were deemed to be too expensive and additional quotes are being sought to validate the pricing.

12 EDUCATION SUB-COMMITTEE

No report.

13 PROMOTION & SOCIAL SUB-COMMITTEE

13.1 CLUB CHARITY DEMENTIA AUSTRALIA

Response received from Dementia Australia. The CBC will seek to hold a charity event in 2026, subject to the Calendar Sub-Committee.



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13.2 QUIZ NIGHT

No update at this time.

14 GOVERNANCE & ETHICS SUB-COMMITTEE

14.1 G&E REPORT

No Report.

14.2 REVIEW OF COMMITTEE POLICIES

(a) Barry Turner Fund Policy – TBD

(b) Privacy Policy – TBD

(c) First Aid Policy – TBD

(d) Youth Fundraising Policy – TBD

14.3 WHS CO-ORDINATOR POSITION

15 YOUTH SUB-COMMITTEE

15.1 YOUTHISH NIGHTS AT THE CLUB

Youthish Night held 19 September 2025. 4 tables in the afternoon session and 4.5 in the evening.

The Club will be hosting youth events during the school holidays 8 October 2025 and 15 October 2025. Details will be coming in the newsletter.

15.2 YOUTH FUNDRAISING

No update.

16 TECHNOLOGY SUB COMMITTEE

No Report.

17 CORRESPONDENCE IN

17.1 PETER GRANT – CONTACT WITH THE CLUB'S TOP PLAYERS

Peter Grant wrote an email requesting the Club organise some opportunities for the membership to be exposed to the top players of the Club, and provide recognition to those top players. Namely those players who have played and played successfully overseas. The Calendar Sub-Committee will seek to arrange for this in after the AGM 2025.

17.2 MORAG LOKAN – UPDATE REGARDING THE STRATEGIC PLAN

Morag Lokan wrote an email requesting an update on the Strategic Plan at the AGM 2025. Such an update will be given by the President.

Liam Minogue left the meeting at 16:00.



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18 OTHER BUSINESS

18.1 SALE OF DEALING MACHINE TO SOUTH CANBERRA BRIDGE CLUB

There was an action item for the Secretary to contact the Canberra Bridge Club and inform them of the Committee's decision not to sell. However, this decision has been forestalled until the next CBC Committee meeting. The sale value is expected to be up to \$2,000.

19 ACTION ITEMS

- 1 - Mary to find out details/cost for sponsoring an event at the CBC AGM. 4
- 2 - Vanessa will arrange for the set-up for the video conferencing software (likely Zoom) for the AGM 2025. 5
- 3 - As an action item for the incoming Committee, ensure that all relief teachers have an updated Contract of Employment with the CBC. 6
- 4 - G&E Committee to include the "Advisor" role in their review/re-drafting of the Barry Turner Fund Policy. 7
- 5 - John, Alison and Vanessa to discuss appropriate indigenous groups. **Error! Bookmark not defined.**

20 NEXT MEETING AND MEETING CLOSE

20.1 NEXT MEETING

The next meeting will be determined by the new CBC Committee, likely immediately after the AGM.

20.2 MEETING CLOSE

Mary Tough closed the meeting at 16:10.