



Canberra Bridge Club

Canberra Bridge Club Committee Meeting

Minutes

23 July 2025

1	MEETING OPEN AND ATTENDANCE.....	3
1.1	MEETING OPEN	3
1.2	ATTENDANCE	3
1.3	APOLOGIES.....	3
2	CONFLICTS OF INTEREST.....	3
3	CONFIRMATION OF THE MINUTES OF MEETING 18 JUNE 2025	3
4	MANAGERS REPORT	3
5	ACTION ITEMS ARISING.....	3
5.1	SEEKING VOLUNTEERS FOR BOARD DEALING FOR THE ANC	3
5.2	REMOTE ARMING OPTIONS FOR THE CBC BUILDING ALARM	4
5.3	TENTATIVE AGM DATE	4
5.4	CHAPERONE SUBSIDY FOR THE ANC	4
6	PRESIDENT'S REPORT	4
6.1	BARRY TURNER FUND FOR WORLD CHAMPIONSHIPS	4
6.2	ACCEPTANCE OF NEW AND RETURNING MEMBERS TO THE CBC.....	4
6.3	OPEN PLAYOFFS 2026	5
6.4	TABLE NUMBERS	5
7	TREASURER'S REPORT	5
7.1	GENERAL REPORT	5
7.2	BUDGET.....	5
7.3	CBC BOOKSHOP	5
8	FINANCE SUB-COMMITTEE.....	6
8.1	CASHLESS PAYMENT OPTIONS AT THE CBC.....	6
9	TOURNAMENT SECRETARY'S REPORT	6
9.1	ABF CLUB KNOCKOUT	6
9.2	RECONCILIATION DAY CONGRESS.....	6
9.3	SOUTHERN TABLELANDS TEAMS	6
9.4	GNOT QUALIFIERS.....	6
10	HOUSE SUB-COMMITTEE.....	6
10.1	CHAIRS	6
10.2	VENDING MACHINE	6
10.3	CHAIR LIFT	6
11	EDUCATION SUB-COMMITTEE	6
12	PROMOTION & SOCIAL SUB-COMMITTEE.....	6



Canberra Bridge Club

12.1	CLUB CHARITY DEMENTIA AUSTRALIA	6
12.2	TEAMS OF THREE	6
12.3	QUIZ NIGHT	7
13	GOVERNANCE & ETHICS SUB-COMMITTEE	7
13.1	REVIEW OF COMMITTEE POLICIES	7
13.2	VOLUNTEER & WHS POLICIES.....	7
14	YOUTH SUB-COMMITTEE.....	7
14.1	YOUTHISH NIGHTS AT THE CLUB	7
14.2	YOUTH FUNDRAISING	7
15	TECHNOLOGY SUB COMMITTEE	7
15.1	WEBSITE UPDATE	7
16	EMPLOYMENT AND CONTRACT SUB-COMMITTEE	7
16.2	CHANGE TO WORKPLACE REGULATIONS RE: CASUAL EMPLOYEES.....	7
17	CORRESPONDENCE IN	7
18	OTHER BUSINESS.....	8
19	ACTION ITEMS	8
20	NEXT MEETING AND MEETING CLOSE.....	8
20.1	NEXT MEETING.....	8
20.2	MEETING CLOSE	8



Canberra Bridge Club

1 MEETING OPEN AND ATTENDANCE

1.1 MEETING OPEN

Mary Tough opened the meeting at 14:15.

1.2 ATTENDANCE

Mary Tough (President), Jenny Bergin (Treasurer), Liam Minogue (Secretary), John Brockwell (Tournament Secretary), Barbara Bialowas, Ian Robinson, Vanessa Brown, Elizabeth Yoo (Manager), Steve Geddes (Manager).

1.3 APOLOGIES

Alison Russell-French (Vice President), Stephen Fischer, Malcolm Carter

2 CONFLICTS OF INTEREST

No new conflicts of interest were declared.

3 CONFIRMATION OF THE MINUTES OF MEETING 18 June 2025

MOTION: That the minutes of the meeting 18 June 2025 be accepted as true record of the meeting.

Moved: Barbara Bialowas

Seconded: Mary Tough

CARRIED.

4 MANAGERS REPORT

- (a) CBC may re-start running a Facebook account for the Club;
- (b) Investigating media advertising for the CBC;
- (c) Chairlift battery is non-functional and may need a replacement chair;
- (d) Space in front of disabled access ramp to the car park to be repainted;
- (e) Car park CCTV monitoring quote requested after some members of the Car Club have had their cars broken into on two separate occasions;
- (f) Draught stoppers in front of fire door were removed after a complaint – compliant draught stoppers will be sought;
- (g) Change to the table cloth washing volunteers, a professional vendor (related to the volunteers) will now be used at a nominal fee of \$50 per room;
- (h) Honour boards will be updated at a cost of ~\$2.7k, pending part-split payment with BFACT.

5 ACTION ITEMS ARISING

(Those items not included in any given Sub-Committee)

5.1 SEEKING VOLUNTEERS FOR BOARD DEALING FOR THE ANC

CBC has sent out expressions of interest for volunteers to support dealing for the ANC. The CBC is also aware of another competitive offer which has been made to the Conveners. The CBC will consider offering services to “fill in the gaps”/support the existing offer.



Canberra Bridge Club

5.2 REMOTE ARMING OPTIONS FOR THE CBC BUILDING ALARM

Remote alarm arming options for the CBC have been implemented.

5.3 TENTATIVE AGM DATE

The AGM of 7/10/2025 has been confirmed with the CBC's auditors.

5.4 CHAPERONE SUBSIDY FOR THE ANC

Has been organised with BFACT.

6 PRESIDENT'S REPORT

6.1 BARRY TURNER FUND FOR WORLD CHAMPIONSHIPS

The Committee is endorsing the following subsidies paid to Australian Representatives:

MOTION: That Jodi Tutty and George Kozakos to be paid a subsidy as members of the Australian team that competed in the Asia Pacific Bridge Championships in 2025 for the amount of \$1,000 each.

Moved: Ian Robinson

Seconded: Vanessa Brown

CARRIED.

MOTION: That Jodi Tutty, George Kozakos and Ian Thompson to be paid a subsidy as members of the Australian team that will compete in the 47th World Bridge Championships in Denmark 2025 for the amount of \$1,200 each.

Moved: Ian Robinson

Seconded: Mary Tough

CARRIED.

6.2 ACCEPTANCE OF NEW AND RETURNING MEMBERS TO THE CBC

The Constitution of the CBC requires the acceptance of new and returning members to the Canberra Bridge Club.

The following members have joined the Club since 21 May 2025:

- (a) Alana Garwood-Houng;
- (b) Neil Spalding;
- (c) Matthew Mason-Cox;
- (d) Peter Wilsmore;
- (e) Paul Kay;
- (f) Jim Rich;
- (g) Barbara Langeveld;
- (h) Deb Anglim;
- (i) Chris Muecke;
- (j) Bruce Arthur;
- (k) Jenny Arthur;
- (l) Jwalita Pota; and



Canberra Bridge Club

(m) Joshua Yanitsa.

MOTION: The Committee accepts and confirms the above listed names as members of the Canberra Bridge Club.

Moved: Mary Tough

Seconded: Barbara Bialowas

CARRIED.

6.3 OPEN PLAYOFFS 2026

The CBC will host the Open Playoffs in February 2026.

6.4 TABLE NUMBERS

Consistent, no other comments.

7 TREASURER'S REPORT

7.1 GENERAL REPORT

- (a) CBC's membership to the Southern Cross Rewards Program has been renewed;
- (b) Tap & Pay facilities are being investigated from Westpac which offers a 1.4% fee per transaction with no rental;
- (c) Two term deposits rolled over since the last meeting;
- (d) A share trading account has been set-up with Westpac, resulting in the shutting down of the existing Ord Minnet share trading account. There will be some governance/oversight policy changes required from the Barry Turner Fund Committee

1 - Ian to speak with Jennifer about the governance of the Barry Turner Fund now that we do not have access to Ord Minnet.

MOTION: The Committee considered the Treasurer's Report for 18 June 2025 and resolved that, in the opinion of the Committee, that CBC is able to pay its debts as and when they fall due and payable.

Moved: Jenny Bergin

Seconded: Vanessa Brown

CARRIED.

MOTION: The Committee approves a payment of \$1,211.31 to Arthritis Australia.

Moved: Mary Tough

Seconded: Jenny Bergin

CARRIED.

7.2 BUDGET

Update presented to the Committee.

7.3 CBC BOOKSHOP

Considered to be a successful trial from last year. The CBC Bookshop will now operate as a matter of business as usual for the Club.



Canberra Bridge Club

8 FINANCE SUB-COMMITTEE

8.1 CASHLESS PAYMENT OPTIONS AT THE CBC

Extract from Treasurer's Report in these Minutes: Tap & Pay facilities are being investigated from Westpac which offers a 1.4% fee per transaction with no rental, other quotes are being sought.

9 TOURNAMENT SECRETARY'S REPORT

9.1 ABF CLUB KNOCKOUT

Four teams will be endorsed by the club and have their entry fees paid.

It is expected that this will be the last year that the CBC will subsidise entry for this event.

9.2 RECONCILIATION DAY CONGRESS

CBC to investigate holding a congress on Reconciliation Day public holiday on the June long weekend 1 June 2026.

9.3 SOUTHERN TABLELANDS TEAMS

Will be combined with the CBC Novice/Restricted Teams event on to be held 15 November 2025.

9.4 GNOT QUALIFIERS

The Saturday qualifier event will no longer be held due to the instability of that session. Winning teams so far will receive a 100% discount on their entry fee to the BFACT Gala Pairs event. If winners do not accept entry, a 50% discount will be offered to second place in each qualifier.

10 HOUSE SUB-COMMITTEE

10.1 CHAIRS

New sample chairs received, awaiting pricing structure from vendor. Jenny will assist the house Committee.

10.2 VENDING MACHINE

An offer for house vending machines was received by the Club and is being reviewed.

10.3 CHAIR LIFT

The chair lift is currently non-functional. Replacements/alternate solutions are being sought.

11 EDUCATION SUB-COMMITTEE

Malcolm was unable to attend this meeting – no report.

12 PROMOTION & SOCIAL SUB-COMMITTEE

12.1 CLUB CHARITY DEMENTIA AUSTRALIA

Not yet contacted.

12.2 TEAMS OF THREE

Registrations are still being accepted.



Canberra Bridge Club

12.3 QUIZ NIGHT

The CBC will be holding a social night at the Club which will mix bridge and quiz questions. Checkout the newsletter for more detail.

13 GOVERNANCE & ETHICS SUB-COMMITTEE

13.1 REVIEW OF COMMITTEE POLICIES

- (a) Barry Turner Fund Policy – August
- (b) Bereavement Policy – August
- (c) Director Policy – TBD
- (d) Privacy Policy – in progress
- (e) Newsletter Policy – TBD

13.2 VOLUNTEER & WHS POLICIES

MOTION: The Committee appoints Elizabeth Yoo as the Volunteer Co-Ordinator for the CBC per the Volunteer Policy.

Moved: Mary Tough

Seconded: Liam Minogue

CARRIED.

The WHS Co-Ordinator position remains vacant.

14 YOUTH SUB-COMMITTEE

14.1 YOUTHISH NIGHTS AT THE CLUB

The next Youthish Night will be held at the Club on 1 August 2025.

14.2 YOUTH FUNDRAISING

Thankyou to everyone who supported our Youth Players at the Youth Fundraiser SCONgress. Over \$2800 was raised. \$600 was paid to the ANC Youth Team Captain by way of reimbursement for expenses during the ANC, the balance was paid to the ABF.

[2 - Liam to provide draft policy for the allocation of youth funds for future Youth Fundraising Events.](#)

15 TECHNOLOGY SUB COMMITTEE

15.1 WEBSITE UPDATE

Stephen was unable to attend this meeting – No Report.

16 EMPLOYMENT AND CONTRACT SUB-COMMITTEE

(Moved down)

16.2 CHANGE TO WORKPLACE REGULATIONS RE: CASUAL EMPLOYEES

Discussion regarding the changing employment status of the Managers (Part-Time vs. Casual) for review by the Employment and Contract Sub-Committee. It was agreed to increase the manager member services hours to 30 hours per week (28 in office, 2 flexible).

17 CORRESPONDENCE IN

No correspondence in.



Canberra Bridge Club

18 OTHER BUSINESS

No other business.

19 ACTION ITEMS

- 1 - Liam to provide draft policy for the allocation of youth funds for future Youth Fundraising Events. 7

20 NEXT MEETING AND MEETING CLOSE

20.1 NEXT MEETING

The next meeting will be 2:00 PM Wednesday 20 August 2025.

20.2 MEETING CLOSE

Mary Tough closed the meeting at 6:10 PM.