



Canberra Bridge Club

Policy number:		Version:	2
Drafted by	Stephen Fischer	Approved by CBC Committee on:	20 Aug 2025
Responsible person	President	Scheduled review date:	August 2027

Director Policy

The Canberra Bridge Club (CBC) is an incorporated association which offers members a friendly, supportive environment in which to play bridge. It is the largest bridge club in the ACT and owns its own premises in Deakin. The club offers bridge sessions for all levels of expertise, including beginners, improvers, intermediate and those who compete at a national level.

This document outlines the directing approach to be followed by all Directors at CBC. It covers the way Directors are involved in sessions and their role within sessions. The specific regulations for events and tournaments are a separate document and do not overlap the areas covered by this policy.

POLICY

OVERVIEW

CBC appoints and pays Directors for each session of bridge run at the club. The Director represents the club to the members/players at each session and therefore needs to set a high standard of dress, behaviour and demeanour. Specifically, CBC expects:

1. The Director of a session is primarily there to direct that session and should not allow other activities to distract from this primary role.
2. The Director is neat and tidy and thereby sets the stand of dress expected of members, e.g., shirt with collar, long trousers (not "stubbie" shorts), shoes (not thongs, not bare feet, etc).
3. On rare occasions the Director may play in a session but only:
 - a. When it is a single section session; and
 - b. Where it allows another member to play; and
 - c. It completes what would otherwise be a half table (e.g., by asking another member to come to the club to play).
4. If the Director plays, the Director is to appear in the results as "The Director" or "Director Director" (these 2 options available in CS3) such that the Director's name is not in the results.
5. Directors are not to arrange in advance to play with another player in a session which they are running without the prior expressed agreement of the CBC Committee.

6. If the Director is to play, they must take all available care to avoid seeing the hand records for that session, e.g.,
 - a. Produce hand records late in the session.
 - b. Inspect one hand to ensure the boards match those expected but then play the seat for the hand inspected. If checking the East hand from board 1 sit East while playing.
7. Where a Director is running both a F2F and RB session simultaneously, the F2F session is to run on the left hand (main) screen and the RB session on the right hand (secondary) screen. This ensures the Director can use the headphones supplied and minimise the disturbance of players in the F2F field when talking to the RB field.
8. When making announcements avoid doing so during play. The one exception is letting the players know the Bridgemates are ready for use as well as when something goes astray.

POLICY DEVIATIONS

Deviation from this policy may be acceptable in exceptional circumstances. The Director must bring all such deviations to the attention of the Chief Director and the President.

The President and the Chief Director have the authority to assess any deviation and determine its acceptability. If unacceptable, the deviation may be escalated to the Manager, the President or the Committee for appropriate action, depending on the nature of the deviation.

RELATED DOCUMENTS

- (none)

AUTHORISATION

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President

Date of Approval by CBC Committee: **20 August 2025**

Name of Organisation: **Canberra Bridge Club**