



The Canberra Bridge Club Inc.

President Gordon Henderson
Secretary Ruth Gallagher
Treasurer Andrew Kettle
Manager Molly O'Donohue/Philip Thompson

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MINUTES

Monday 8 August 2011 at 5.30pm

Attendance:

Gordon Henderson (President), Val Carmody (Vice President), Ruth Gallagher (Secretary), Andrew Kettle (Treasurer), David Hoffman (Past President), Tony Marker, Liz Van Der Hor, Niek Van Vucht, Sue Welbourn, and Molly O'Donohue (Manager).

Apologies: Peter Giles, Ruth Thomson

1. PREVIOUS MINUTES

MOTION: That the Minutes of 20 June 2011 be accepted as a true record of the meeting. MOVED Liz Van Der Hor SECONDED Sue Welbourn

CARRIED

2. BUSINESS ARISING FROM THE PREVIOUS MINUTES

2.1 On the issue of the work of sub-committees and concluding meetings earlier raised at the previous meeting Gordon said that he had spoken with the Chairs of the sub-committees individually. He said that he will continue to have discussions and put a paper together.

3. MANAGERS' REPORT

3.1 Molly obtained quotes for Honour Boards to go on the walls. The Committee agreed that acrylic boards 6mm thick and, if possible, with a white obscure colour background would be preferable. A detailed quote had been obtained from Signageone. The Committee also favoured individual smaller boards rather than one large board with several competitions listed on the same one. BFACT will also be asked to use the same type of boards. Molly was going to ask Signage one if they could provide a white background.

3.2 In putting the older tournament winners names into the archive on the Club website it was noted that there were 3 separate archives on the system and one already had all the names stored there but had not been updated for several years. It was also not very accessible. David was going sit down with Molly and try and sort it all out and the Club would make that archive more accessible for members to access.

3.3 Molly said that she had been getting quotes for a new photocopier as the existing one was having some problems and was costing more per sheet photocopied as the contract with the supplier had expired and they had raised the price. She said the price would be around \$7,000.

4. TREASURER'S REPORT

Andrew said that he had nothing to report at this stage. He was still finalising the Financial Statement for 2010/11 which he hoped to have done in the next couple of weeks for sending to the auditors by the end of the month. There was a brief discussion about Club numbers and the small number of people attending the Friday night session. The Committee was reluctant to get rid of any session and Andrew asked if more could be done to advertise the session and try and improve numbers. It was agreed to try and obtain suggestions from members on possible options.

5. SUB COMMITTEES

5.1 House

- 5.11 Gordon said that he was still waiting for Sean to get back to him on the type of white boards which might be installed.
- 5.12 There was nothing further to add on the carpark resurfacing as it had been agreed to wait and do all the surface at the same time.
- 5.13 It was agreed to have a working bee on Saturday 29 October starting at 10am. Gordon had put together a list of items to be addressed and Sue and Molly will develop this further.
- 5.14 The quotes for fixing the exhaust fan in the kitchen and men's toilets were \$600 and \$160 respectively. The Committee approved the replacement of the fan in the men's toilets but to relook at options for the kitchen as the amount quoted was considered excessive.
- 5.15 Sue had obtained material suitable for an additional set of bridge table cloths. This could be purchased for \$8 per tablecloth. The Committee agreed to the purchase of material for 30 tables at \$240.
- 5.16 The white screen between the kitchen and the upper room will be covered by Sue with material already purchased at a cost of \$11.
- 5.17 It was agreed that there was no urgency to renovate the men's toilet after members were asked their views.

5.2 Teaching

5.21 .

5.3 Tournament & Calendar

5.31 Niek was working on putting together the calendar for next year. Some comments had been received and he was taking these on board and will produce a draft for comment.

5.4 Employment & Contracts

5.41 Sean's contract was still waiting to be finalised but all other Director contract's had been finalised.

5.5 Congress and Social

5.51 Peter has put together a menu for the events over the Spring carnival, 16-18 September. Niek has agreed to look after the bar.

5.6 BFACT Representative.

5.61 Liz and Ruth Thomson had looked at the BFACT paper on Attracting New Members. They had discussed some possible options and would consider these further and put together a paper for the next meeting.

5.7 Finance

5.71 The Committee noted that there had been no adverse reaction to the table money increase introduced on 1 July.

6. CORRESPONDENCE

In: Letter from the Premier of Queensland, Anna Bligh (20 July 2011) thanking the Canberra Bridge Club for raising \$3720.85 for the Premier's Disaster Relief Appeal.

Out:

7. AGM Preparation and Agenda

7.1 It was agreed to keep the date for the 2011 AGM on 25 September despite some concerns that a number of members will be travelling overseas. David said that if a quorum (20 members) was not obtained, the issues can be discussed and recommendations put to one of the bridge sessions during the following week for agreement.

7.2 The draft agenda was agreed by the Committee and will be posted on the Notice Board with the notification of the meeting four weeks prior to the AGM. Nominations for Committee members will be also called for with nomination forms being kept in the Office.

7.3 Annual Subscription The committee looked at the Annual Subscription and the need for an increase in 2012. It was noted that the last increase was seven years ago. The Committee approved putting forward a motion to the AGM seeking the following Annual Subscription increases:

Annual Subscription - \$64

Concessions - \$32

Seniors - \$48

It was recommended that future increases should be in multiples of four as this provided a easily applied formula to the respective group increases.

8. NEXT MEETING

Monday 12 September 2011 at 5.30pm in the Clubrooms.

Meeting closed at 7.25pm.

ACTION ITEMS and Members responsible

ACTION 1: Look at the ABF paper, Attracting New Members, and report on any possible initiatives or issues relevant to CBC. **Ruth Thomson & Liz Van Der Hor**